

WOOD COUNTY TECHNICAL CENTER – PRACTICAL NURSING

Job Description

Title: Substitute

Scope: The instructor is responsible for instruction, supervision, and evaluation of students within the class and clinical areas as well as curriculum development for their perspective teaching areas.

Qualifications:

1. Holds a current Registered Professional Nurse license in West Virginia.
2. Holds a current Registered Professional Nurse license in Ohio if teaching responsibilities include a clinical site located in the State of Ohio.
3. Education requirements: BSN preferred.
4. Have experience as a registered professional nurse within the three years immediately preceding employment as a faculty member. A minimum of two years experience must involve patient-side nursing care in a long term, intermediate, or acute care facility and one year experience in teaching, supervision, or administration.
5. Participate in continuing education and inservice education as required for licensure and state teaching certification and for enrichment, the update of skills, and advancement of knowledge in nursing, health and education fields.
6. Demonstrate the ability to communicate and create rapport with cooperating agencies.
7. Supports the role of the LPN.
8. Membership in professional organizations.

Responsibilities: All activities related to instruction, curriculum development, faculty organization, administration, student guidance, and maintaining a learning environment in the classroom and clinical practice areas.

1. Develop course outlines and lesson plans for teaching theory, nursing skills, and related courses.
2. Direct and supervise student learning in the classroom and in clinical areas.
3. Evaluate and record student performance.

4. Participate in counseling and guidance of students related to their course of instruction.
5. Assist with the administrative duties when indicated including interviewing, testing, and selection of students.
6. Participate in continuing education for professional growth.
6. Other duties and responsibilities related to practical nurse education as assigned by the Program Coordinator, Adult Education Coordinator, or Director of the Wood County Technical Center.
Examples: clinical orientation, computer training, assignments on Sunday, etc.

Job Relationships:

1. Responsible to and reports to the coordinator of the practical nursing program.
2. Persons supervised: student practical nurses.
3. Interrelationships: rapport with personnel of cooperating agencies, students, clients, and the public.
4. Community relationships: act as a representative of the school in community and professional activities.