

Job Description
Summer School Teacher
(Summer Professional Extra-Curricular Position)

A. Job Summary:

Lincoln County Schools will have a summer learning program to address learning loss and improve fall school readiness for all Lincoln County School students. The summer school teacher coordinates summer programming for student academic acceleration and academic enrichment.

B. Essential Job Functions:

1. Plan, implement, and coordinate the day-to-day operation of the summer school program, incorporating components of accelerated learning, including enrichment activities, credit recovery, access to math and reading skill-building resources, and STEM programming.
2. Check and verify student attendance each day.
3. Address student discipline issues using WVDE policy 4373.
4. Communicate with parents/ guardians to address student needs and concerns.
5. Engage in developing project-based and other activities with a particular focus on Math, ELA, and STEM.
6. Ensure the facility is cleaned.
7. Work with school personnel to identify and recruit students to the program.
8. Coordinate with district personnel and administrators in developing and implementing assessment strategies to identify student needs and develop corresponding program learning modules to support student needs consistent with school improvement plan goals.
9. Implement technology to enhance student learning.
10. Work collaboratively within the building and throughout the district, to align and partner with existing programs and departments.
11. Performs other duties as may be assigned.

C. How Selected: Application, Interview, Recommendation of the Superintendent

D. Qualifications:

1. Valid WV teaching certificate required
2. Must be a current Lincoln County Schools teacher
3. Strong Communication Skills (verbal and written).

E. Terms of Employment:

1. Summer employment term will be identified in the associated job posting.
2. Maximum number of summer employment days will be identified in the associated job posting.
3. Daily work hours will be identified in the associated job posting.
4. LCBOE Schedule #17 Level XII- Professional "Posted" Supplemental or Extra Curricular rate of pay shall be \$25.00 per hour.
5. Funding Source- ESSER.

F. Evaluation:

1. Performance in this position will be evaluated by the immediate supervisor and in accordance with WV State Code §18A-2-12, and WV State Board Policy 5310.
2. Immediate Supervisor: Building principal or designee; Works collaboratively with Director of Federal Programs.