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Buckley, WA 98321

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JOB TITLE: CTE FAMILY AND CONSUMER SCIENCE TEACHER

JOB SUMMARY: To help students develop occupationally specific skills and competencies to prepare them to become knowledgeable and ethical decision-makers as they fulfill their roles as consumers, workers, citizens, and life-long learners. The teacher will use business tools and applications that are appropriate for today's society and toward success in today's business world.

MINIMUM QUALIFICATIONS: Appropriate degree and participation in a teacher preparation program which leads to Career and Technical Education certification **OR** business and industry experience which can lead to certification in career and technical education; and excellent people skills.

ESSENTIAL FUNCTIONS (*may oversee, perform, and/or assist with*):

- Meets and instructs assigned classes in the locations and at the times designated.
- Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, community, and the world of work.
- Creates a classroom environment that is conducive to learning.
- Prepares for classes assigned, and shows written evidence of preparation upon request of immediate superior.
- Encourages students to set and maintain standards of classroom behavior.
- Plans and supervises the learning process toward the achievement of curriculum goals through the establishment of clear objectives for all lessons, units, projects, etc.
- Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
- Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- Assesses the learning disabilities of students on a regular basis, seeking the assistance of district specialists as required, including attendance at evaluation group meetings.
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.
- Assists the administration in implementing all policies and/or rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- Makes provision for being available to students and parents for education-related purposes during the regular work day.
- If applicable, plans and supervises purposeful assignments for paraeducator(s) and/or volunteer(s) and, cooperatively with department heads and the principal or designee, assists in evaluating their job performance.

- Strives to maintain and improve professional competence.
- Make every effort to welcome students and provide supervision of hallways as part of their daily routine.
- Meets all requirements for vocational classes from RCWs and WACs in consultation with the Career Education Director.
- Attend workshops, classes, conferences, meetings, and/or other training as directed by the supervisor for the purpose of meeting requirements, enhancing knowledge, safety and security, collaborating with colleagues, etc.

WORK ENVIRONMENT/PHYSICAL DEMANDS: Daily work is generally performed in an indoor school classroom. Must have the use of sensory skills in order to effectively communicate and interact with students, other faculty, staff, and parents as normally defined by the ability to see, read, talk, hear, handle, or feel objects and controls. The position also entails significant walking, bending, standing, stooping, and possible physical interventions in order to maintain a safe learning environment.

REQUIRED KNOWLEDGE SKILLS AND ABILITIES

Knowledge is demonstrated in the subject matter for which he/she is expected to teach; understands the legislated, moral, and ethical framework within which they work; uses the programs of study to inform and direct planning, instruction, and assessment.

Skills needed for identifying and responding to learner differences; planning for instruction, translating curriculum and outcomes into meaningful learning activities; creating and maintaining environments that are conducive to student learning and understanding needs for physical, social, cultural, and psychological security; teamwork skills to collaborate with the administration, colleagues, support staff and parent-teacher organizations; be strong managers who command respect and lead by example; strong organizational skills necessary to plan lessons for each class, week and semester; keep students on task and maintaining a well-ordered classroom; to organize papers, files and their own workload so they can grade and record/return papers in a timely manner; attention to details which is necessary to maintain accurate and up-to-date records.

Ability is required to: establish relationships with students built on respect and a steadfast belief in the ability to learn at high levels; use a broad range of instructional strategies; create and enhance partnerships with parents that are purposeful and meaningful; identify and use relevant learning resources; to understand the importance of contributing, independently and collegially to the quality of the school; engage in assessing the quality of their teaching and career-long learning; understand their student's needs, abilities and learning styles and the various ways of teaching the subject matter.

WORK RELATIONSHIPS: Reports to the building Principal and/or Assistant Principal. Collaborates with other district staff. Regular interactions with students and parents.

UNION AFFILIATIONS: WREA

FLSA STATUS: Exempt

This job description, revised **10/2023** is intended to describe the essential functions of the position, the level of knowledge, skills, and abilities typically required, and the scope of responsibility, however, it should not be considered an all-inclusive list of work requirements. Individuals may perform other related duties as assigned, including work in other functional areas, to cover absences or relieve, equalize work periods, or otherwise balance the workload within the location/district. Changes to the position description may be made at the employer's discretion. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

Employment with White River School District is on a conditional basis pending: an approved criminal background clearance through OSPI, which includes checks through the Washington State Patrol and Federal Bureau of Investigation; and completion of an Employment Eligibility Verification form (USCIS Form I-9) presenting proof of identity and employment authorization status.

The White River School District does not discriminate in any programs or activities based on sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal. It provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator, Sunday Ferris, sferris@whiteriver.wednet.edu, (360) 829-3823, Section 504/ADA Coordinator, Molly Lutz, mlutz@whiteriver.wednet.edu, (360) 829-3959, and Civil Right Compliance Coordinator Sunday Ferris, sferris@whiteriver.wednet.edu, (360) 829-3823. White River School District, P.O. Box 2050, Buckley, WA 98321.

I have read and understand and have received a copy of this job description. My signature acknowledges that I can perform this position's essential and other functions with or without reasonable accommodations.

Employee Printed Name: _____

Employee Signature: _____ Date: _____