

**WESTERVILLE CITY SCHOOLS
OFFICE OF HUMAN RESOURCES**



**JOB DESCRIPTION:
Intervention Specialist
Mild to Moderate [or] Moderate to Intensive**

WORK SCHEDULE:

Teaching contract, per negotiated agreement

RESPONSIBLE TO:

Director of Special Education or designee
Building Principal

QUALIFICATIONS:

Valid State of Ohio Intervention Specialist Teaching License

GENERAL DUTIES:

Guide students with disabilities in a variety of settings toward gaining knowledge and skills in order to maximize learning potential. Create a flexible program and learning environment that provides specialized instruction for students with disabilities, such that the students benefit from the general education curriculum to the greatest extent possible when supported with supplemental aides, accommodations, and other needed supports.

SPECIFIC DUTIES:

1. Create a classroom environment that is conducive to learning and appropriate to the maturity, interest and abilities of students.
2. Guides the learning process toward the achievement of established district curriculum goals, establishes and communicates clear objectives to the students for all lesson, units, and projects.
3. Employ a variety of instructional techniques and instructional technology, consistent with the needs and capabilities of the individuals or student groups involved.
4. Uses relevant technology to support instruction.
5. Assess the accomplishments of students on a regular basis, provide progress reports as required, and communicate with parents.
6. Employ special education strategies and techniques during instruction to improve the development of sensory and perceptual motor skills, language, cognition, memory, and problem solving.
7. Assist teachers in the development of instructional or behavioral strategies to insure student success and teach socially acceptable behavior, as determined by the students' varying needs and interests.

8. Provide crisis intervention (including working with the building principal to identify appropriate intervention team members) as needed, for students and those in inclusive classrooms.
9. Write and maintain compliant Individual Education Programs (IEP's) for students identified with special needs, utilizing the district's intervention plan form.
10. Modify and adapt K12 curriculum to align with content standards to meet unique needs of the students using a variety of instructional techniques and technologies.
11. Establish clear objectives for all lessons, units, and projects and communicate those objectives to students.
12. Educate parents on various instructional and behavioral strategies.
13. Coordinate and facilitate IEP meetings.
14. Develop and teach motivating lessons that are grounded in best practices and research-based methods. Lessons should be appropriate for student's ages, grade levels and abilities.
15. Make the physical environment as safe and conducive to learning as possible, while using appropriate classroom management to support a high-quality learning.
16. Facilitate intervention plans for students not achieving competence on district grade level benchmarks.
17. Maintain respect at all times for confidential information, e.g., student files, IEPs, multi-factored evaluations, psychological testing, state test scores, medical records and personnel files.
18. Assist regular education teachers in the classroom providing individual and group support as determined by the IEP and provide resource information and in service staff when needed.
19. Ability to work with unruly and/or angry students and adult.
20. Knowledge of social, emotional and academic research.
21. Monitor student understanding of content through a variety of means, providing feedback to students to assist learning, and adjusting learning activities as the situation warrants.
22. Working knowledge of behavior management skills, interventions, coping strategies and de-escalation techniques as it relates to aggressive and disruptive behaviors.
23. Assist with assessments and State Testing.
24. Other duties as assigned by the Director of Special Education, principal or designee.

All staff shall serve as role models for students in how to conduct themselves as citizens and as responsible, intelligent human beings. All staff are expected to comply fully with the Ohio Department of Education Code of Conduct for educators. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse or prescribed controlled substance abuse in the workplace throughout his/her employment in the district.

Westerville City School District is an Equal Opportunity Employer and complies with all State and Federal Regulations regarding employment.