

TITLE: Water Safety Instructor

FLSA STATUS: Non-Exempt

REPORTS TO: Community Education Director & Aquatics Coordinator

CLASS SUMMARY:

Stress proper techniques and maintain a safe environment for each level of swim lesson. Experience working with children and/or adults in small groups. Work with youth in a group setting and on an individual basis to teach specific skills. Enforce all established pool rules during and in-between lessons.

TYPICAL CLASS ESSENTIAL DUTIES:

- Provide swim instruction to students of all ages and abilities in a positive, fun, learning environment.
- Stress proper techniques and maintain a safe environment for each level of swim lesson.
- Be a positive role model for respectful behavior and problem-solving strategies
- Work with youth in a group setting and on an individual basis to teach specific skills.
- Enforce all established pool rules during and in-between lessons.
- Prepare lesson plans to correlate with participant level and level being taught.
- Fill out progress reports properly prior to the last day of lessons including positive/encouraging comments.
- Maintain an organized pool environment.
- Maintain and complete logs and records.
- Follow established emergency procedures and respond appropriately in an emergency situation.
- Attend all required aquatics staff in-service training and meetings.
- Adhere to staff and program guidelines and district procedures and policies
- Demonstrate prompt, regular and reliable attendance
- Other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Current Red Cross Water Safety Instructor certification
- Currently certified or the ability to obtain CPR/AED for the Professional Rescuer certification
- Experience in a swim program or knowledge in the instruction of swimming at all aquatics ability levels
- Must be at least 16 years of age
- Ability to work flexible hours, evenings, and weekends
- Knowledge of stroke mechanics and ability to correct participant strokes
- Knowledge of established pool rules and emergency procedures
- Ability to work with various age groups
- Ability to effectively communicate both verbally and in writing
- Ability to develop and maintain positive relationships & Excellent customer service skills
- Ability to work independently and the ability to resolve disputes and problems effectively
- Ability to relate to and work with individuals representing a variety of diverse backgrounds and cultures

PHYSICAL REQUIREMENTS:

Constantly required to move and interact with students in and outside a swimming pool including standing, walking, sitting, stooping bending, kneeling, pushing, pulling and reaching with hands and arms. While performing the duties of this job, the employee is regularly required to talk, hear, lift, use hands for fingering, grasping and feeling, wrists, hands and/or fingers for repetitive motions or computer use. The employee must frequently lift, move and/or carry up to 30 pounds. The employee is occasionally required to lift and/or move up to and over 30 pounds. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus.

NOTE:

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.