

WARREN TOWNSHIP SCHOOLS

Classroom Paraprofessional

Reports To:	Principal
Qualifications:	Minimum 60 Credits – Bachelor's Degree Preferred or passing score on ParaPro Assessment
Supervises:	NA
Basic Function:	Assists the Principal, Professional and Support Staff in providing both a positive learning environment and appropriate learning experience for students.

PERFORMANCE RESPONSIBILITIES – INCLUDE, BUT ARE NOT LIMITED TO:

- A. Working with the teacher, paraprofessionals will:
 - 1. Support and reinforce individualized curriculum for pupils as delineated by the teacher.
 - 2. Assist the teacher with compilation of individualized materials for pupil instruction.
 - 3. Score objective tests and papers and keep accurate records for the teacher.
 - 4. Under the direct supervision of the teacher, assist students in activities initiated by the teacher.
 - 5. Listen to student requests for assistance and report such matters to the teacher.
 - 6. Monitor and supervise play activities, where applicable.
 - 7. Encourage students to maintain standards of school behavior.
- B. Paraprofessionals will seek to promote a positive environment in the school with students, staff, parents and the community at large through affirmative service oriented interactions.
- C. Paraprofessionals will perform those duties designated by the Principal, Director of Student Services, or teacher that are deemed appropriate within the scope of a classroom paraprofessional.

Employment will be dependent on successful completion of a criminal background check as mandated by N.J.S.A. 18A:6-7.1. Additionally, and in compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire. Permanent teaching staff members are further required to meet the citizenship standards set forth in N.J.S.A. 18A:26-1.