

WARREN COUNTY PUBLIC SCHOOLS

JOB TITLE:	Technical Consultant <i>IMPACT Center</i>
JOB CLASS CODE:	TBD
CLASSIFIED/CERTIFIED:	Classified/Certified
REPORTS TO:	IMPACT Center Director
SALARY SCHEDULE:	\$50 per hour (for up to 105 hours)
FLSA STATUS:	Exempt

REQUIRED QUALIFICATIONS

Bachelor's Degree, Associate's Degree, and/or Commensurate work experience in identified area of academic or technical expertise
Minimum of three (3) years demonstrated work experience in identified area of academic or technical expertise
Demonstrated capacity for training others, utilizing a variety of strategies to develop and deliver an instructional program in the public school and/or business-industry setting

DESIRED QUALIFICATIONS

Teacher certification or industry-standard certification in identified area of academic or technical expertise
Knowledge of research-based, instructional strategies that engage students at high levels with an emphasis on integration of academic, technical, and leadership competencies
Knowledge of the use of various authentic assessment tools and practices
Knowledge of best practices in adult and student learning
Ability to analyze data and adjust learning processes accordingly

SCOPE OF RESPONSIBILITIES

The Technical Consultant executes a crucial role in shaping the foundation of the Impact Center for Leadership and Innovation by contributing to the development of the curriculum, instructional strategies, interdisciplinary academies, entrepreneurial ventures, and operational systems through an innovative approach to student learning and assessment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Develops and refines curriculum with an intentional focus on PBL (Project-Based Learning), competency-based instruction, interdisciplinary academies, content integration, student leadership development, and CTE (Career and Technical Education) competencies.
Researches, implements, and models best practices in personalized learning, authentic assessment, and performance-based assessments, including creation of rubrics, assessments, and capstone, real-world projects and applications.
Develops flexible learning pathways within interdisciplinary academies to promote student progress based on content mastery as opposed to solely seat time.
Engages in structured leadership training and ongoing professional learning, including attendance at relevant state and national conferences.
Serves as a mentor and peer-coach for other educators who assume or aspire to a role at the Center.
Engages in collaborative planning with district leadership, Center staff, and community/business and industry partners to advance the vision and mission of the Center.

WARREN COUNTY PUBLIC SCHOOLS

Advances entrepreneurial ventures and financial sustainability of the Center through development of initiatives, student-based enterprises, social enterprises, and community/business partnerships relevant to the Center's goals, as well as identifying partnership, grant, and sponsorship opportunities.
Assists in the design and implementation of key structures, student support systems, leadership development frameworks, behavioral expectations, and digital and technical learning environments.
Participates in and fosters a PLC (Professional Learning Community) model to promote collaboration among Center faculty, staff, students, and stakeholders, as well as supporting culture-building activities.
Works alongside community partners, businesses, and business leaders to enhance opportunities for students within the Center's academies, including internships, mentorships, apprenticeships, and job shadowing opportunities.
Provides feedback and offers recommendations regarding student recruitment, enrollment procedures, performance-based admission criteria, and other mission-critical systems of the Center.
Plans and leads student and family outreach efforts, including informational sessions, recruitment activities, launch events, and promotional strategies to bolster awareness of and interest in the Center.
Creates a community advisory board composed of industry professionals, educators, and stakeholders to provide input regarding Center programming, ensuring that equipment and programs meet industry standards for early career and workforce development programs.
Assists in developing promotional materials, including promotional videos, social media content, website, brochures, and informational student/parent packets to generate a storytelling narrative that promotes the Center and engages stakeholders.
Assists in planning and designing the physical and equipment resources to provide hands-on learning experiences, competency-based assessments, industry-standard equipment, technology-integration, student-centered learning spaces, and collaborative work environments to support PBL.
Demonstrates a commitment to the Center's success through meaningful completion of training sessions; engagement in ongoing planning and curriculum development; continuous collaboration with school and district leadership; and consistent attitude of innovation, leadership, and student-centered learning.
Performs other duties as assigned by the Center Director, Assistant Superintendents, and/or Superintendent or his/her designee.

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

TERMS OF EMPLOYMENT

Number of days worked will be determined by the current school calendar adopted by the Warren County Board of Education. Salary, extended employment, and/or supplement shall be commensurate with the adopted certified personnel salary schedule and supplement schedule. Leave accrual will be as stated in Board Policy.

EVALUATION

Performance of this job will be evaluated in accordance with the provision of Warren County Board of Education policy on evaluation of personnel. Evaluations will be conducted by the Director with input from other District Leadership.

WARREN COUNTY PUBLIC SCHOOLS

I, _____, have read and understand the terms
(name of employee) set forth in this job description.

Signature of Employee

Date