

# **TRENTON BOARD OF EDUCATION**

**Human Resources Department**

**108 North Clinton Avenue**

**Trenton, New Jersey 08609**

**October 9, 2013**

## **POSTING OF VACANCY**

**POSITION:** CUSTODIAN

**LOCATION:** Trenton Central High School Chambers

**QUALIFICATIONS:**

1. High School Diploma or G.E.D.
2. New Jersey State Department of Labor approved fireman's license.
3. Knowledge of maintenance of machinery in heating plant.
4. Knowledge of maintenance of machinery and equipment.
5. Knowledge of safety devices and measures used in steam heating boiler operation including proper water levels, draft regulations and cleansing materials.
6. Knowledge of proper storing, safeguarding and usage of equipment, materials and supplies.

**DUTIES:**

1. Analyzes low pressure, steam boiler, equipment and maintenance problems.
2. Organizes and develops effective work methods
3. Performs general cleaning and service duties.
4. Cleans assigned classrooms, gymnasium, auditorium, office corridors, lavatories, and all other required areas.
5. Washes and cleans windows, sweeps, washes, waxes, and polishes floors.
6. Cares for and maintains grounds, trims hedges, shrubbery and grass.

**TERMS OF EMPLOYMENT:** Twelve (12) Month Position

**SALARY:** In accordance with Custodian contract.

**DEADLINE FOR APPLYING:** October 19, 2013

**HOW TO APPLY:** To be considered for interview the following is required:

Completed online application to include:

- Internet Application at [www.trenton.k12.nj.us/hr](http://www.trenton.k12.nj.us/hr)
- Current resume
- Copy of license
- Three letters of reference

**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**