

Terrell I.S.D. Job Vacancy

Terrell Independent School District is an Equal Opportunity Employer

No person shall, on the basis of national origin, race, gender, creed, religion, age, or handicap, be excluded from participation in, be denied the benefit of, or subjected to discrimination in employment, or recruitment consideration, or selection for full or part-time professional positions in the Terrell Independent School District.

In accordance with Terrell I.S.D. Board Policy DC (LOCAL) the following position is open:

Job Title: Secondary Math Teacher

Work Days: 187

Reports to: Principal

Pay Grade: According to TISD Salary Schedule

Dept./School: Campus Assigned

Date Posted: February 7, 2023

Contact Person: Melissa Nichols
Executive Director of Human Resources

Start Date: 2023-2024 School Year

Primary Purpose:

Provide students with appropriate learning activities and experiences in the core academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society.

Qualifications:

Education/Certification:

Bachelor's degree from accredited university
Valid Texas teaching certificate
Demonstrated competency in the core academic subject area assigned

Special Knowledge/Skills:

Knowledge or core academic subject assigned
General knowledge of curriculum and instruction
Ability to instruct students and manage their behavior
Strong organizational, communication, and interpersonal skills

Experience:

At least one year student teaching or approved internship

Major Responsibilities and Duties:

Instructional Strategies

1. Develop and implement lesson plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required.
2. Prepare lessons that reflect accommodations for differences in student learning styles.
3. Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
4. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
5. Conduct assessment of student learning styles and use results to plan instructional activities.
6. Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
7. Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements.
8. Use technology to strengthen the teaching learning process.

Student Growth and Development

9. Help students analyze and improve study methods and habits.
10. Conduct ongoing assessment of student achievement through formal and informal testing.
11. Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
12. Be a positive role model for students, support mission of school district.

Classroom Management and Organization

13. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
14. Manage student behavior in accordance with Student Code of Conduct and student handbook.
15. Take all necessary and reasonable precautions to protect students, equipment, materials, facilities.
16. Assist in selection of books, equipment, and other instructional materials.

Communication

17. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
18. Maintain a professional relationship with colleagues, students, parents, and community members.
19. Use effective communication skills to present information accurately and clearly.

Professional Growth and Development

20. Participate in staff development activities to improve job-related skills.
21. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.
22. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
23. Attend and participate in faculty meetings and serve on staff committees as required.

Other

24. All other duties as assigned.

Working Conditions:**Mental Demands/Physical Demands/Environmental Factors:**

Maintain emotional control under stress. Frequent standing, stooping, bending, pulling and pushing. Move small stacks of textbooks, media equipment, desks, and other classroom equipment.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Application Procedures**Please submit requested information to:**

Terrell ISD Human Resources Department
Attention: Melissa Nichols, Director of Human Resources
700 North Catherine Street
Terrell, Texas 75160
Office Number: 972-563-7504
Fax: 972-551-5712
Email: melissa.nichols@terrellisd.org

District Employees:

1. Letter of interest addressing how your background and experience relate to the position's responsibilities and qualifications
2. Resume
3. Transfer form by deadline date

Outside Applicants:

1. Letter of interest addressing how your background and experience relate to the position's responsibilities and qualifications
2. Certificate(s)
3. Resume
4. Online Application go to <https://www.applitrack.com/terrellisd/onlineapp>
5. Transcript(s)
6. DPS Computerized Criminal History (CCH) Verification form. Contact TISD Human Resources Department.

After you have submitted the online application please contact Jasmine Castaneda at 972-563-7504 ext. 3338 or email her at jasmine.castaneda@terrellisd.org to let her know which position you are applying for.

Terrell ISD has a strong commitment to the principle of diversity in all areas. In that spirit, we are particularly interested in receiving applications from a broad spectrum of people including men, women, ethnic minorities and individuals with disabilities.