

SHAWNEE MISSION SCHOOL DISTRICT

Job Description

Position Title	Certified Orientation & Mobility Specilaist		
Department	Special Education		
Reports To	Director of Special Education/Sped Leadership team		
Revised By	S. Dumolien	Date(s) Revised	March 2020
Approved By		Date(s) Approved	

SUMMARY:

The job of Certified Orientation & Mobility Specialist supports students who are visually impaired with developmentally appropriate instruction to learn to safely travel within and navigate familiar and unfamiliar environments, including home and school areas, buildings, outdoor areas, streets, and public transportation options.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned*

The Orientation & Mobilty Specialist has the following essential duties and responsibilities:

- Ensures the appropriate orientation and mobility services are provided to support the applicable goals of the student's Individual Education Program (IEP).
- Collaborates with the team of parents, teachers, staff and student to identify orientation and mobility needs and develop plans.
- Assesses the progress of students on a regular basis and provides progress monitoring feedback for the IEP goals.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- Makes provisions for supporting students' needs in various locations, often away from school buildings when providing instruction about a student's neighborhood.
- Analyzes and uses appropriate data to guide instruction and develop assessments.
- Prepares and uses equipment in supporting student learning including tactile maps, long canes, models, distance/low vision devices.
- Collaborates with the teachers of the visually impaired to ensure that students' O&M needs are met.
- Collaborates will team members to ensure that the students' environments are appropriately modified
- Performs other tasks and responsibilities as assigned

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable Accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Bachelor's degree in Special Education or related field and Orientation & Mobility Specialist Certification ** *teacher certification preferred not required*
- Specific skill-based competencies required to satisfactorily perform the functions of the job include: verbal and written communication; operating standard office equipment including using pertinent software applications, preparing and maintaining accurate records; and using district approved crisis intervention techniques.

- Specific knowledge based competencies required to satisfactorily perform the functions of the job include: instructional procedures and practices; stages of child development/behavior and learning styles; evidence- based practices to help children meet goals; age appropriate student activities; safety practices and procedures; conflict resolution; and crisis de-escalation techniques; research-based orientation and mobility best practices.
- Ability is required to schedule activities and/or meetings; often gather, collate and/or classify data; and use job- related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using defined methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with job-related data; and utilize a variety of job-related equipment. Problem solving is required to analyze issues and create action plans

LANGUAGE SKILLS:

The Orientation & Mobility Specialist shall:

- Communicate well; both in written and verbal contexts with parents, patrons, staff and students
- Lead presentations and discussions in large and small group settings
- Read and interpret documents including policies, procedures, curriculum guides, instructional program guides, lesson and unit plans, and assessment data
- Write routine reports and correspondence

OTHER SKILLS AND ABILITIES:

The Orientation & Mobility Specialist shall:

- Operate a computer and related applications (MS Office, iWorks, iLife and Google Apps for Education).
- Effectively collaborate with teachers, administrators and colleagues.
- Perform duties with awareness and commitment to all district requirements and Board of Education policies.
- Communicate positively with colleagues, parents, and patrons as well as other members of the community.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Must have ability to travel in personal or school district vehicle.
- Must be flexible regarding scheduling, working conditions and location of work.
- May require some physical exertion.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.