



Job Description

Position: Summer School Curriculum Facilitator

Work year: Extra-Duty

Reports to: Director of Assessment and EL

Compensation: Hourly Rate

Position Overview: To support and refine the development of curriculum to be delivered in summer school programming

Qualifications:

- Valid State of Illinois Professional Educator's License (PEL) with required content endorsements
- Proven Experience in at the elementary school level.
- Experience in the development and delivery of curriculum at the assigned grade level(s)
- Ability to read, analyze, and interpret professional journals, technical procedures, and textbook.
- Ability to write reports and general correspondence.

Duties:

- Develop curriculum documents to be used during summer programming in the areas of Language Arts, Mathematics, Science and Social Studies.
- Select materials to be used in conjunction with written curriculum
- Develop assessment and instructional protocols complementary to the summer school program curriculum
- Develop curriculum observant of the needs of specific, represented student populations (English learners, Special Education, etc.)
- Establishes clear objectives for all lessons, curricular units, and projects using standards-based objectives
- Communicate progress and needs in completing assigned duties to team and supervisor in a timely manner
- All other duties that may be assigned by the district administration