



### **Job Description**

**Position:** 6<sup>th</sup> Grade Dual Language Teacher

**Work year:** 180 Days

**Reports to:** Building Principal

**Position Overview:** To facilitate student comprehension and application of concepts, skills, and behaviors that contributes to the development of mature, able and responsible members of society.

#### **Duties:**

- Employs a variety of instructional techniques, provide grade level appropriate cognitive, academic, and interpersonal language abilities in both English and Spanish.
- Establishes clear objectives for all lessons, curricular units, and projects using standards-based objectives and communicates these objectives to students.
- Assesses the accomplishments of students in a variety of ways in both English and Spanish on a regular basis and provides progress reports as required.
- Identify academic level, language proficiency level, cultural history, linguistic history of students and implement effective program of instruction to build bilingual and metalinguistic skills, cultural competency and appropriate grade level academic knowledge for students in both languages.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.
- Administers and analyzes standardized grade level appropriate testing data and adjusts instructional strategies, as needed, to maximize probability of student success.
- Recognizes the special needs of students, seeks the assistance of district specialists, as needed and/or required, and makes appropriate individualized physical and instructional accommodations within the classroom.
- May serve on building-level and district-wide committees, e.g., curriculum resource adoption and curriculum writing.
- Builds effective relationships with parents and students through regular communication in both languages and is available to students and parents for both curricular and extra-curricular activities, e.g., open house, conferences, extra-curricular activities and preschool family night events.
- Assists in implementing all policies and rules governing student life and conduct and develops and informs students of reasonable rules concerning classroom procedures and behavior and maintains a safe and orderly classroom environment.
- All other duties that may be assigned by the district administration.

#### **Qualifications:**

- Valid State of Illinois Professional Educator's License (PEL) with required content endorsements Language Arts and Social Sciences, Middle School, **(Bilingual Education – Spanish required)**,
- Proven Experience in at the middle school grade levels in a bilingual or biliteracy setting preferred.
- Ability to read, analyze, and interpret professional journals, technical procedures, and textbooks in both languages.
- Ability to write reports and general correspondence in both languages.

- Ability, both orally and in writing, to present information effectively and respond appropriately to questions and concerns from individuals and groups of educators, administrators, parents, students, and the general public in both languages.
- Demonstrated ability to integrate multiple facets of technology to enhance learning and instruction.

**Physical Demands:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- While performing the duties of this job, the employee is regularly required to speak, stand, talk, walk, see, hear, (corrected or uncorrected), and sometimes, to sit.
- The employee is occasionally required to climb, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to read small print.
- The employee must frequently bend, reach above the head, as well as forward, and use fine motor skills.

**Special Instructions:**

- Salary is based on education and experience. [Refer to the CBA Argo-Summit 23-26 New Hire Salary Chart](#)
- Recommended hire will be subject to pre-employment screenings.
- Cook County School District 104 is an AA/EOE employer.