

Job Description

Position: Learning Behavior Specialist Teacher

Work year: 180 Days

Reports to: Building Principal

Position Overview: To facilitate student comprehension and application of concepts, skills, and behaviors that contribute to the development of mature, able, and responsible members of society.

Duties:

- Serve duties assigned as case manager of students with IEPs.
- Consult with classroom teachers and parents.
- Deliver services via IEP framework.
- Serve as instructor within general and special education classroom.
- Employs a variety of instructional techniques, instructional media, and performance assessments, which guide the learning process toward academic achievement and curriculum goals.
- Establishes clear objectives for all lessons, curricular units, and projects and communicates these objectives to the students.
- Provides instruction at a professional level of competence.
- Assesses the accomplishments of students in a variety of ways on a regular basis and provides progress reports as required.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.
- Administers and analyzes standardized testing data and adjusts instructional strategies, as needed, to maximize probability of student success.
- Recognizes the special needs of students, seeks the assistance of district specialists, as needed and/or required, and makes appropriate individualized physical and instructional accommodations within the classroom.
- May serve on building-level and district-wide committees, e.g., curriculum resource adoption and curriculum writing.
- Builds effective relationships with parents and students through regular communication and is available to students and parents for education-related purposes, e.g., open house, conferences, extra-curricular activities.
- Assists in implementing all policies and rules governing student life and conduct and develops and informs students of reasonable rules concerning classroom procedures and behavior and maintains a safe and orderly classroom environment.
- All other duties that may be assigned by the district administration.

Qualifications:

- Valid State of Illinois Professional Educator's License (PEL) with required content endorsements Learning Behavior Specialist.
- Bilingual, Spanish Required
- EL endorsed preferred

- Ability to meet both the academic and developmental needs of students.
- Ability to teach within a culturally and linguistically diverse setting to meet the needs of all learners.
- Ability to read, analyze, and interpret professional journals, technical procedures, and textbooks.
- Ability to write reports and general correspondence.
- Ability, both orally and in writing, to present information effectively and respond appropriately to questions and concerns from individuals and groups of educators, administrators, parents, students, and the public.
- Basic computer skills; knowledge of IEP electronic programs
- Basic assistive technology knowledge
- Demonstrated ability to integrate multiple facets of technology to enhance learning and instruction.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Physical ability to perform tasks that may require prolonged standing, sitting, and other activities necessary to perform job duties.
- Frequently moves boxes weighing at least 50 pounds across kitchen area for various needs.
- Physical ability to perform tasks that may require bend, reach above the head, as well as forward.

Special Instructions:

- Salary is based on education and experience. [Refer to the CBA Argo-Summit 23-26 New Hire Salary Chart](#)
- Recommended hire will be subject to pre-employment screenings.
- Cook County School District 104 is an AA/EOE employer.