



Job Description

Position Title:	Teacher, Leadership Officer Training Corps (LOTCC)
Job Title:	Teacher
Function:	Instruction
Family:	Instructor

Reports to:	Campus Principal		
Terms of Employment:	<ul style="list-style-type: none"> • 215 days per year includes LOTCC Cadet Leadership Challenge (summer camp) and other professional development and duties assigned by the LOTCC Program Coordinator for administrative / logistical purposes). • Probationary-Educator employment agreement. • Starting salary is \$5,000 per month plus an annualized stipend of \$1,750 (prorated) for LOTCC duties. 	FLSA Classification:	Exempt
Funding Source:	This position is locally funded.		

Position Summary

Provide students with appropriate learning activities in core academy subject areas designed to fulfill their maximum potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills that will prepare them for success in higher education and society.

Essential Functions / Key Responsibilities

1. Manage the LOTCC program effectively according to law, regulations, policies, and principles.
2. Actively recruit cadets/students to join LOTCC; maintain enrollment at or above 100 cadets or a minimum of 10% of school enrollment.
3. Teach recommended LOTCC subjects listed in the Program on Instruction to achieve desired learning goals.
4. Stay abreast on current and alternative instructional methods and motivational techniques to modify and improve given instruction.
5. Comply with school districts safety guidelines in all instances when instructing, supervising, monitoring, or accompanying cadets.
6. Ensure facilities are adequate to support program.
7. Serve as a Cadre for Junior Cadet Leadership Challenges (JCLC).
8. Attend professional development.
9. Develop and maintain instructor portfolio.
10. Develop and present quarterly academic achievement briefing (QAAB).
11. Provide students with guidance to analyze and improve study methods and habits.
12. Conduct ongoing assessments of student achievement through formal and informal testing.
13. Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
14. Perform other related duties as assigned within the appropriate skill and experience capabilities expected for this position.



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Minimum Requirements

- Bachelor's degree from an accredited college or university.
- Valid Texas Teaching Certificate with required endorsements for subject and level assigned.
- Demonstrated competency in core subject area assigned.
- **No Teaching Experience:** Favorable recommendation from an educational program supervisor.
- **1-2 Years of Teaching Experience:** The summative evaluation scores must be at "proficient" or above in four of sixteen dimensions with no "improvement needed" in any dimension using TTESS or a comparable performance evaluation tool.
- **3 or More Years of Teaching Experience:** The summative evaluation scores must be at "proficient" or above in nine of sixteen dimensions with no "improvement needed" in any dimension using TTESS or a comparable performance evaluation tool.
- Served in Armed Forces (US Army, Marine Corps, Navy, Coast Guard, or Air Force in the grade of: E6 – E9; W1 – W5; O3 – O 5).
- Must have received an Honorable Discharge.
- Candidate must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately \$50.00) paid by the employee.

Knowledge, Skills & Abilities

- Effective communication skills, both oral and written, with diverse groups of individuals utilizing tact and diplomacy.
- Excellent ability to establish and maintain positive working relationships with students, families, district personnel, business partners, and community.
- Physically qualified to conduct LOTC instructions as required.
- Proactive, task oriented, and motivated to serve the school and the community.
- Demonstrated computer literacy skills.
- Excellent organization and time management skills with verifiable experience in maintaining accurate records and meeting deadlines.
- Demonstrated ability to teach middle school or academy cadets/students.

Working Conditions

Work Environment:

- Computer, computer software programs and peripherals, teacher resource materials and equipment, copier, fax, and other equipment applicable to position.
- Frequent exposure to: temperature extremes (hot and cold), humidity extremes, noise. Occasional exposure to: biological hazards (communicable diseases, bacteria, insects, mold, fungi, etc).

Physical Demands/Requirements:

- Maintain emotional control under stress; work with frequent interruptions/deadlines; frequent sitting, standing, walking, climbing, balancing, pulling and pushing; reaching, repetitive hand motions, hearing, speaking clearly, visual acuity and prolonged data input; occasional lift/carry light, moderate 15-44 pounds.

Supervisory Responsibilities / Direct Reports

- Supervise students and monitor workflow of instructional assistants as appropriate.



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It is the policy of San Antonio ISD not to discriminate on the basis of race, color, religion, national origin, age, sex, gender identity, gender expression, sexual orientation or disability in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended, and SAISD's board policies DIA, FFH, and FFI.

Employee Printed Name:

Date:

Employee Signature: