



Job Description

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Position Title:	Teacher
Job Title:	Teacher, Homebound/Hospital
Function:	Instruction
Family:	Instructor

Reports to:	Campus Principal	FLSA Classification:	Exempt
Terms of Employment:	- Based on assignment as defined on pages 18-19 in SAISD Compensation Manual. - Part-Time work schedule will not exceed twenty-five (25) hours per week.		
Funding Source:	This position is locally funded.		

Position Summary

Provide instruction and support to ensure a quality education program for the district's learners who are in homebound or hospital settings and who are eligible for special education services.

Essential Functions / Key Responsibilities

1. Prepare lesson plans that reflect the needs of individual students and the goals/objectives of the individual IEPs.
2. Provide educational experiences on each student's instructional level that include appropriate academic and behavioral accommodations/modifications and pacing essential to the progress of students.
3. Assist in gathering educational records from the previous campus of enrollment and facilitate sending records to the campus that the student will attend after the end of his/her homebound/hospitalization placement.
4. Implement IEP goals and objectives in a variety of instructional environments which may include bedside instruction, home instruction and/or classroom instruction on special campuses.
5. Attend ARD/IEP meetings and participate in the considerations, including the selection of accommodations/ modifications, development of goals/ objectives, determination of state assessments to be given, identification of behavior support needed, etc.
6. Each grading period review and update the progress of each student on his/her IEP objectives. Send copies of the IEP progress reports to parents each grading period.
7. Participate in the administration of state assessments to students.
8. Provide support to school personnel to ensure compliance with local, state and federal policies and procedures in assigned schools and/or facilities
9. Conduct on-going assessment of student progress, planning and revising student instruction for mastery learning, including documentation of progress for regression/recoupment decisions needed for consideration of Extended Year Services.
10. Support the mission of the school district by serving as a positive role model for students.
11. Manage student behavior in accordance with the Student Code of Conduct and Student Handbook.
12. Maintain inventory of classroom materials and equipment.
13. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
14. Use effective communication skills to present information accurately and clearly to students, parents, and staff.
15. Maintain a professional relationship with colleagues, students, parents, and members of the facility staff.



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16. Assist the parent in understanding the educational program available to the student.
17. Participate in staff development activities that improve job-related skills and professional growth.
18. Keep informed of and comply with state, district, and school regulations and policies for teachers, including daily attendance, punctuality, and confidentiality.
19. Compile, maintain and file all reports, records, and other required documents.
20. Comply with the Texas Educators' Code of Ethics
21. Perform other related duties as assigned within the appropriate skill and experience capabilities expected for this position.

Minimum Requirements

- Bachelor's degree from an accredited college or university.
- Valid Texas teaching certification
- Demonstrated competency in core subject area assigned
- **No Teaching Experience:** Favorable recommendation from an educational program supervisor
- **1-2 Years of Teaching Experience:** The summative evaluation scores must be at "proficient" or above in four of sixteen dimensions with no "improvement needed" in any dimension using TTESS or a comparable performance evaluation tool
- **3 or More Years of Teaching Experience:** The summative evaluation scores must be at "proficient" or above in nine of sixteen dimensions with no "improvement needed" in any dimension using TTESS or a comparable performance evaluation tool
- Candidate must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately \$50.00) paid by the employee

Knowledge, Skills & Abilities

- Knowledge of public laws and District procedures regarding special education and students with disabilities
- Knowledge of curriculum and instruction at all grade levels
- Knowledge of curriculum accommodations/modifications
- Knowledge of handicapping conditions and the challenges to learning of each
- Knowledge of and ability to participate in the ARD/IEP process
- Ability to individualize services to students and work effectively with them one-to-one
- Ability to demonstrate strong organizational, communication, and interpersonal skills
- Ability to adjust and be flexible to a multitude of situations in the school environment

Working Conditions

Work Environment:

- Computer, computer software programs and peripherals, teacher resource materials and equipment, copier, fax, and other equipment applicable to position.
- Frequent exposure to: temperature extremes (hot and cold), humidity extremes, noise. Occasional exposure to: biological hazards (communicable diseases, bacteria, insects, mold, fungi, etc).

Physical Demands/Requirements:

- Maintain emotional control under stress; work with frequent interruptions/deadlines; frequent sitting, standing, walking, climbing, balancing, pulling and pushing; reaching, repetitive hand motions, hearing, speaking clearly, visual acuity and prolonged data input; occasional lift/carry light, moderate 15-44 pounds.



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Supervisory Responsibilities / Direct Reports

- Supervise students

San Antonio ISD is committed to non-discrimination on the basis of race, color, ethnicity, culture, religion, national origin, age, sex, gender identity, gender expression, sexual orientation, appearance, immigration/citizenship status, home language, socioeconomic status, or disability in its educational programs, services, and District business functions.

Information on persons designated to handle inquiries regarding non-discrimination policies can be found within SAISD Board Policies DIA(EXHIBIT) or FFH(EXHIBIT), available online at:
<https://pol.tasb.org/PolicyOnline?key=176>.

San Antonio ISD está comprometido a no discriminar por motivos de raza, color, origen étnico, cultura, religión, origen nacional, edad, sexo, identidad sexual, expresión de género, orientación sexual, apariencia, estado migratorio/de ciudadanía, idioma natal, estado socioeconómico o discapacidad en sus programas educativos, servicios y funciones de negocios del Distrito.

La información sobre las personas designadas para manejar consultas sobre las políticas de no discriminación se encuentra bajo las Políticas de la Junta Directiva DIA (Prueba documental) o FFH (Prueba documental) de SAISD, disponible en línea bajo: <https://pol.tasb.org/PolicyOnline?key=176>

Employee Signature: Date: