

3rd-5th & 6th-8th Grade CTE Experience Program

POSITION: CTE Experience Program Teacher (8-14 positions)
LOCATION: Career Tech
DATES: June 16-19, 2025 M-Th 7:30 am - 4:00 pm (includes program, unpaid lunch and one hour of planning)
(AM session with Grades 3-5 **AND** a PM session with Grades 6-8)
REPORTS TO: Summer School Coordinator
COMPENSATION: The hourly pay rate is based on the [W-WEA Collective Agreement](#)
POSTING DATES: April 10, 2025 – April 17, 2025 by 3:00 P.M.

Wayne-Westland Community Schools is located in the metropolitan Detroit area, between Ann Arbor and Detroit. Our staff provides the very best educational opportunities for approx. 10,000 students from Westland, Wayne, Canton, Livonia, Garden City, Dearborn Heights, Inkster, and Romulus. The Wayne-Westland Community School district comprises ten elementary schools (K-5), three middle schools (6-8), and two high schools (9-12). We also have an early childhood center, an ultra-modern facility for career/technical training, an alternative high school, and a thriving online program.

The dynamic environment throughout the school district illustrates that when a school and community work together, extraordinary results occur. Our school district promotes high expectations for success and provides students with a safe, caring and nurturing environment.

(Internal Posting for Current W-WEA Members)

QUALIFICATIONS REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned*

- Plan, create and implement a CTC Experience for students in grades 3-5 and 6-8
- Prescribe student educational plans/evaluate student progress
- Keep accurate documentation
- Ability to maintain composure under stressful conditions
- Ability to develop effective working relationships with students, staff and the school community
- Must have essential technology skills, i.e. skilled at using PC computer, laptop, assistive communication devices/technology and other educational technology and software
- Regular and predictable attendance

EDUCATION AND EXPERIENCE:

- Possess a current Michigan teaching certificate or Annual Authorization with the proper endorsement
- Meet the definition of Highly Qualified

KNOWLEDGE, SKILLS AND ABILITIES:

- Must be eligible to work in the United States
- Ability to work cooperatively with school personnel, adult learners and community personnel
- Ability to adapt to flexible scheduling
- Ability to teach in non-traditional school facilities

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.*

While performing the duties of this job, the employee is frequently required to remain in a stationary position for long periods of time. This person in this position will be required to move about the inside of the building and will be required to open and close filing cabinets, operate office equipment and computers. The person in this position will spend a majority of their time communicating with students, staff and parents and must be able to exchange and record accurate information in these situations.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.*

The noise level in the work environment is usually moderate. The employee is frequently required to interact with students, staff and occasionally with the public. The employee is directly responsible for the safety and well-being of students and other staff members.

EVALUATION:

Job performance is evaluated in accordance with district guidelines.

TERMS OF EMPLOYMENT:

The hourly pay rate is based on the WWEA Master Contract.

WORK PERIOD:

June 16-19, 2025, M-Th 7:30 am - 4:00 pm (AM session with Grades 3-5 **AND** a PM session with Grades 6-8) PLUS: 4 hours of plan time (2 hours per each grade level group) prior to the start of the camp.

STAFFING/ASSIGNMENTS SUBJECT TO CHANGE BASED ON PROGRAM NEEDS

APPLICATION PROCEDURE:

Apply online at <https://www.wwcsd.net> or come to the Human Resources Department to access the online application system.

The information contained in this job description is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned. Job descriptions are not intended as and do not create employment contracts. The Wayne-Westland Community Schools is an Equal Opportunity Employer.