

## REPUBLIC R-III SCHOOL DISTRICT

### **Job Description**

#### ***STRIPES 360 - Staffer***

##### **Qualifications**

The STRIPES 360 Staffer must be at least 16 years of age and currently enrolled in the Republic R-III School District and in good standing or hold a high school diploma. Prior experience preferred or successful completion of early childhood or child development related courses. The STRIPES 360 Staffer shall meet legal standards as required by the district and state.

##### **Position Classification**

Support Staff

##### **Fair Labor Standards Act**

Non-Exempt

##### **Supervisor**

The STRIPES 360 Staffer will report directly to the STRIPES 360 Site Leader and Assistant Site Leader.

##### **Duties**

The STRIPES 360 Staffer shall:

1. Be informed of rules, policies, and regulations of the school district and follow them as required
2. Ensure that all work is done in a professional manner. Does not wait to be assigned each task, but looks ahead to see what needs to be done and proceeds with the necessary task.
3. Communicates appropriately and maintains effective working relationships with all stakeholders (children, staff, parents, school personnel).
4. Maintains confidentiality in child/parent/staff discussions.
5. Follow school procedures to safeguard the health and safety of the children in the program, which include but are not limited to hand washing, sanitary measures, playground safety rules, and rules regarding the use of supplies and equipment.
6. Initiate interaction with STRIPES 360 students during program hours.
7. Supervise individual and/or groups of students in a variety of settings (e.g. snack time, group activities, gym games, playground activities, etc.)
8. Accept direction and implement activities as assigned by Site Leader or Assistant Site Leader.
9. Attend staff meetings and participate in school-related activities, as appropriate.
10. Obtain all training required by the district.

11. If required by Program Director, staff must maintain certification or recertification of CPR/First Aid.
12. If required by Program Director, staff must be able to maintain certification or recertification and assist with non-violent crisis intervention (CPI).
13. Assist in maintaining student discipline by modeling respect for self and others.
14. Report equipment and facility concerns to Site Leader.
15. Be punctual and responsible in attendance.
16. Perform any other duties as assigned by the Site Leader and Assistant Site Leader.

### **Physical Requirements:**

The physical requirements described here are representative of those an employee encounters while performing essential functions of this job.

- The employee is required to stand and walk for prolonged periods of time; reach with hands and arms; and stoop, kneel, crouch, or crawl.
- It may be necessary for the employee to intervene quickly which can include running and/or walking at an accelerated pace.
- The employee may frequently lift and/or move up to 50 pounds.
- While performing the duties of this job, the employee is regularly required to talk, hear, and see.
- Specific vision requirements include the ability to see at close and far range with or without vision correction.
- Specific hearing requirements include the ability to hear within normal limits with or without the use of hearing aids.
- Fine Hand manipulation (keyboarding, fine motor tasks).
- The employee will have to work outside in minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.
- The employee may have to work with physically aggressive, disruptive students who may bite, kick, punch and/or throw objects.