



REGINA DOMINICAN

Volunteer Coach Job Description

TITLE:	Volunteer Coach Job Description
QUALIFICATIONS:	Valid Illinois Teacher Certification recommended Meets IHSA Criteria Previous head coaching experience in specific coaching field recommended Previous experience as a coach in specific coaching field recommended
REPORTS TO:	Athletic Director, Head Coach
SUPERVISES:	Student-Athletes
JOB GOAL:	To help participating students achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem. Oversee the specific sport program in observance of IHSA and school policies in the best interest of all student participants. Promote all Regina Dominican athletic programs.

PERFORMANCE RESPONSIBILITIES:

1. Implements programmatic instruction of sequential fundamentals and proper conditioning for all levels of the program under the direction of the head coach.
2. Monitors proper supervision of student athletes at practices, games, in locker rooms, and on school provided transportation.
3. Secures facilities through the athletic office to ensure safe practice/competition environment for students.
4. Models and instills the values of sportsmanship and fair play to all participants and enforces consequences for breach of such standards.
5. Ensures that all student participants are in compliance with Regina Dominican requirements including current athletic physical, athletic forms, fees, and academic eligibility.
6. Maintains individual and team records and statistics.
7. Provides for the orderly distribution and collection of uniforms and equipment.
8. Engages in personal professional development activities.
9. Plans and implements a seasonal awards recognition program through the athletic office.
10. Manages all fundraisers and distribution of funds related to sport specific student activity accounts.
11. Other duties as assigned by the Athletic Director or Head Coach.

TERMS OF EMPLOYMENT: Renewed annually by the Athletic Director in conjunction with the Administration.

EVALUATION: Performance of this job will be evaluated by the Athletic Director in conjunction with the Administration.

The hiring process will continue until a candidate has been chosen for this position.