

Pflugerville Independent School District - Job Description

Job Title/Position:	Diagnostician	Department/School:	Special Programs
Pay Information:	Professional Support Compensation Plan	Supervised By:	Assigned Supervisor
FLSA:	Exempt	Date Revised:	September 2021

Primary Purpose:

Conducts formal psychoeducational evaluations of various target student populations for eligibility, planning, placement and consultation with or referral to available resources and services.

Minimum Qualifications (Experience/Education/Certification):

Master's degree and valid educational diagnostician certificate.

Major Responsibilities:

1. Administer, score, and interpret psychoeducational evaluation instruments (intelligence, achievement, and developmental).
2. Interview students, parents, school personnel, and gather other sources of information on individual students.
3. Observe students in classrooms for diagnostic purposes.
4. Interpret and synthesize information obtained from school-based interventions to prepare a written report and develop written recommendations.
5. Consult with curriculum personnel, administrators, and teachers to help adapt curriculum of classroom practices to pupils with any special needs.
6. Make appropriate referrals to facilitate education goals recommended for students.
7. Consult with staff, students, and parents to assist in developing individual instructional or management strategies for students.
8. Establish and maintain effective open communication with students, parents, teachers, and administrators.
9. Participate in staff professional development activities.
10. Participate in campus problem solving teams.
11. Follow Educator Code of Conduct & all policies, procedures, laws and State/Federal regulations.
12. Perform other duties as assigned.

Special Knowledge/Skills:

- Knowledge of all applicable federal, state, and local laws, guidelines and procedures, including special education
- Knowledge of child development, human behavior, learning theory, systems theory, and consultation
- Knowledge of curriculum and instruction
- Skill in effectively managing a classroom and student behavior
- Skill in communicating effectively with others
- Skill in modifying instruction for various student needs
- Skill in working with various forms of equipment including, but not limited to, personal computers, calculators, projectors, and printers
- Skill in working with computer tools, including but not limited, email, internet, word processing, electronic special education software, and spreadsheets
- Skill in working in collaborative team-based environments

Supervisory Responsibilities:

None

Working Conditions (Mental Demands/Physical Demands/Environmental Demands):

Maintain emotional control under stress; biological exposure to bacteria and communicable diseases; must be able to lift and/or carry at least 30lbs independently and over 30 lbs with assistance.

The foregoing statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, knowledge, skills, and abilities required.

Employee's Signature: _____

Date: _____

Employee's Printed Name: _____