

Pflugerville Independent School District - Job Description

Job Title/Position:	Specialist, Orientation and Mobility	Department/School:	Special Education
Pay Information:	Teacher Compensation Plan	Supervised By:	Director of Special Education
FLSA:	Exempt	Date Revised:	January 2020

Primary Purpose:

Plan and provide services to students birth through age 21 with visual impairments in their homes, community and school. Assess students and provide therapeutic intervention to maximize physical orientation and mobility, increase independent functioning, and/or adjust to disabilities.

Minimum Qualifications (Experience/Education/Certification):

Bachelor's degree and AER/Academy certification. Experience with school age children and children with multiple impairments. Valid Texas Driver's License.

Major Responsibilities:

1. Plan and provide direct and consultative services consistent with orientation and mobility goals contained in student's Individual Education Plan (IEP).
2. Evaluate student progress and determine readiness for termination of orientation and mobility services.
3. Design, construct, alter, and provide students with adaptive equipment and devices to promote maximum independence.
4. Assess students with disabilities and determine eligibility for services.
5. Participate in the Admission, Review, and Dismissal (ARD) Committee to assist with the interpretation of assessment data, appropriate placement, and goal setting for students.
6. Consult with educational staff and parents regarding O&M services.
7. Provide staff development training in assigned schools to assist school personnel with selection and use of adaptive equipment and understanding of the O&M process.
8. Create an environment conducive to learning and appropriate for the maturity level, interest and needs of the student.
9. Establish control and administer discipline according to the Student Code of Conduct and student handbook.
10. Develop and coordinate a continuing evaluation of the orientation and mobility program and implement changes based on the findings.
11. Assist in the selection of equipment and adaptive material.
12. Develop and maintain effective individual and group relationships with students and parents.
13. Compile, maintain, and file all reports, records and other required documents.
14. Comply with district and assigned campus routines and regulations.
15. Ensure student safety during O&M instruction and in other environments.
16. Follow Educator Code of Conduct & all policies, procedures, laws and State/Federal regulations.
17. Perform other duties as assigned.

Special Knowledge/Skills:

- Knowledge of federal and state law, State Board of Education rule, and local board policy in area of special education
- Knowledge of the individual needs of students in assigned areas
- Knowledge of Admission, Review and Dismissal (ARD) process and Individual Education Plan (IEP) goal setting process and implementation
- General knowledge of curriculum and instruction, and community-based resources
- Strong consultation skills for conferencing with teachers, parents and students
- Skill in effectively managing a classroom and student behavior
- Skill in modifying instruction for various student needs
- Skill in working with various forms of equipment such as computer, printer, calculator, projector
- Skill in working with computer tools, including but not limited to email, internet, word processing and spreadsheets
- Skill in working collaborative team-based environments
- Strong organizational, communication, and interpersonal skills

Supervisory Responsibilities:

May supervise Orientation and Mobility Intern

Working Conditions (Mental Demands/Physical Demands/Environmental Demands):

Maintain emotional control under stress; biological exposure to bacteria and communicable diseases; regular in-district travel; prolonged use of computer; must be able to pull/push/lift and/or carry at least 30 lbs.

The foregoing statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, knowledge, skills, and abilities required.

Employee's Signature: _____

Date: _____

Employee's Printed Name: _____