

Pflugerville Independent School District - Job Description

Job Title/Position:	Teacher, Students with Visual Impairments (TVI)	Department/School:	Special Education
Pay Information:	Teacher Compensation Plan	Supervised By:	Director of Special Education
FLSA:	Exempt	Date Revised:	January 2020

Primary Purpose:

Provides special education to student's ages birth to 21 with visual impairments with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth. Develops or modifies curricula and prepare lessons and other instructional materials to student ability levels. Works in self-contained, team, departmental or itinerant capacity including homes or child care settings as assigned.

Minimum Qualifications (Experience/Education/Certification):

Bachelor's degree and valid Texas teaching certificate for teachers of students with visual impairments. Minimum one-year (1) experience. Valid Texas Driver's License.

Major Responsibilities:

1. Perform Functional Vision and Learning Media Assessments on new referrals and re-evaluations.
2. Obtain and interpret eye-medical reports as related to educational environments.
3. Contribute to the development of the IEP, such as goals, modifications and learning styles
4. Recommend appropriate specialized evaluations such as low vision, Orientation & Mobility.
5. Consult with diagnosticians, LSSPs, teachers, students and parents concerning appropriate evaluations, modifications, and test administration. Obtain standardized testing materials and assist the administration or administer the test as needed.
6. Prepare ARD paperwork and attend all ARDs on students with visual impairments.
7. Attend IFSP meetings and provide progress reports per ECI timelines.
8. Demonstrate/model and provide specialized instruction to students with visual impairments such as learning to read and write Braille, use assistive technology, develop and use calendar systems, and tactile media.
9. Design, model, and implement sensory integration experiences.
10. Provide and set-up all necessary equipment and materials in the student's classroom for the student with visual impairments to learn.
11. Provide teachers with information regarding the unique needs of the student in their classroom.
12. Consult with teachers regarding methodology and strategies for the student with visual impairments.
13. Modify materials, provide Braille, recorded/enlarged materials as appropriate.
14. Provide updated pupil information/TEA registration; submit requests for instructional materials, conference and personnel needs.
15. Provide in-service training and consultation to staff
16. Distribute information to parents concerning workshops, conferences, materials/equipment acquisition, etc.
17. Compile, maintain, and file all reports, records and other required documents.
18. Comply with district and assigned campus routines and regulations.
19. Follow Educator Code of Conduct & all policies, procedures, laws and State/Federal regulations.
20. Perform other duties as assigned.

Special Knowledge/Skills:

- Knowledge of federal and state law, State Board of Education rule, and local board policy in area of special education
- Knowledge of the individual needs of students in assigned areas
- Knowledge of Admission, Review and Dismissal (ARD) process and Individual Education Plan (IEP) goal setting process and implementation
- General knowledge of curriculum and instruction
- Strong consultation skills for conferencing with teachers, parents and students
- Skill in effectively managing a classroom and student behavior
- Skill in modifying instruction for various student needs
- Skill in working with various forms of equipment such as computer, printer, calculator, projector
- Skill in working with computer tools, including but not limited to email, internet, word processing and spreadsheets
- Skill in working collaborative team-based environments
- Strong organizational, communication, and interpersonal skills

Supervisory Responsibilities:

None

Working Conditions (Mental Demands/Physical Demands/Environmental Demands):

Maintain emotional control under stress; biological exposure to bacteria and communicable diseases; regular in-district travel; prolonged use of computer; must be able to pull/push/lift and/or carry at least 30 lbs.

The foregoing statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, knowledge, skills, and abilities required.

Employee's Signature: _____

Date: _____

Employee's Printed Name: _____