

PEMBERTON TOWNSHIP SCHOOLS

**Job Description -- Certificated**

**POSITION:** Teacher of Students with Disabilities

**DEPARTMENT:** Special Services

**QUALIFICATIONS:**

1. Valid New Jersey Certificate of Eligibility in Special Education/Teacher of Students with Disabilities.
2. Demonstrated knowledge of effective teaching methods and developmentally appropriate classroom activities.
3. Ability to maintain a positive learning environment.
4. Strong interpersonal communication, and organizational skills.
5. Experience working in varied educational settings.
6. Highly qualified per NCLB regulations.

**REPORTS TO:** Principal and/or Supervisor of Special Education

**OVERALL RESPONSIBILITY:**

To provide an approved education program and establish a class environment that fosters positive learning experiences and personal growth; to help students develop skills, attitudes, and knowledge needed to provide a good foundation for college and career readiness; and to maintain effective working relationships with parents and other staff members.

**ESSENTIAL AREAS OF RESPONSIBILITY:**

1. Works to achieve common core state standards and district educational goals and objectives by promoting active learning in the classroom using Board-adopted curriculum and other appropriate learning activities.
2. Demonstrates a knowledge, understanding, and application of subject matter and its implementation within the framework of current evaluation model.
3. Develops and submits lesson plans which adapt the curriculum to the needs of the student through use of individual and small group instruction, appropriate modifications and accommodations, and other needed supports.
4. Sets specific objectives wherever possible in lesson preparation and weekly lesson plans and carries through presentation to effectively achieve these objectives.

## Teacher of Students with Disabilities

5. Prepares, maintains, reviews, and utilizes a variety of data to document and monitor student progress (including IEPs as needed) to improve student performance.
6. Collaborates with instructional staff, school personnel, parents, and community resources in order to improve quality of instruction and student performance, being mindful of student needs and interests.
7. Budgets class time effectively.
8. Communicates with parents through conferences, and other means, to inform them about the school program and to discuss student's progress.
9. Devises assignments and assessments that require higher level thinking (Bloom's Taxonomy.)
10. Supervises students in out-of classroom activities as assigned.
11. Continuously uses professional development activities to remain current, grow professionally, and cultivate competency in emerging trends, research, and techniques.
12. Participates in IEP, CST, school-level planning and faculty meetings/committees, and other school system groups.
13. Develops, establishes, and reinforces rules for procedures and classroom behavior management, in correlation with school, district, and Board policies, in order to promote a positive and safe learning environment, conducive to promoting student achievement.
14. Collaborates, completes, and implements teacher specific sections of the IEP that includes: Goals and Objectives, Modification and Accommodations, Present Levels of Academic Achievement and Functional Performance (PLAAFP), etc.
15. Maintains a high standard of ethical professional conduct when dealing with associates, parents, students, and other members of the community.
16. Demonstrates proficient technology skills and software usage relating to IEPs, lesson delivery, and accessing student information.
17. Directs the classroom aides, when appropriate, by effectively utilizing them to meet the students' needs.
18. Provides information in the development of student IEPs, progress reports, etc., by working closely with CST to ensure compliance with New Jersey Administrative Code.
19. Performs other duties, as assigned by the Director of Special Services and/or Building Principal, which shall fall within the scope of his/her employment and certification.

### **TERMS OF EMPLOYMENT:**

10 Month Contract\*

Salary and fringe benefits as per negotiated agreement between the Pemberton Township Board of Education and the Pemberton Township Education Association.

## Teacher of Students with Disabilities

\*The information contained in this job description is a Board of Education guideline and may be changed at any time by the Pemberton Township School District as needs necessitate. Further, this job description does not constitute a written employment contract.

### **EVALUATION:**

Job performance will be evaluated in accordance with the Board's policies and procedures.

ADOPTED BY: Pemberton Township Board of Education

FIRST READING: October 23, 2006

SECOND READING: November 16, 2006

REVISED: March 26, 2015