



Immediate Supervisor	Elementary Principal	Work Day	1.0	FLSA Status	Exempt
Position Summary The Elementary Specialist & Interventionist is responsible for designing and delivering innovative and engaging lessons that support elementary students in developing critical thinking, creativity, problem-solving, and collaborative skills through hands-on, project-based learning that extends the curriculum. The teacher will foster curiosity, inspire exploration, and create a positive learning environment that encourages students to thrive in all academic disciplines.					

Duties & Responsibilities:

Instructional Planning and Delivery:

- Develop and implement age-appropriate, standards-aligned thematic units of study for elementary students in grades K - 2 and students receiving special education services in grades K - 5 in a Specialist role.
- Develop and implement age-appropriate, standards-aligned curriculum for elementary students in grades 3-5 in an Interventionist role.
- Plan and deliver lessons that integrate inquiry-based and experiential learning.
- Utilize a variety of teaching strategies to engage diverse learners.

Classroom Management:

- Establish a safe, inclusive, and supportive learning environment.
- Manage classroom resources effectively.

Collaboration and Professional Development:

- Work collaboratively with grade-level teachers.
- Serve as a resource for colleagues by sharing instructional strategies and best practices.
- Participate in professional learning opportunities to stay updated on education trends and advancements.

Assessment and Evaluation:

- Assess student progress using a variety of formative and summative tools.
- Provide constructive feedback to students and maintain accurate records of performance.

Community Engagement:

- Foster relationships with families to promote understanding and enthusiasm for students' education.
- Partner with parents and local organizations or professionals to enrich the program.

Other duties as assigned.

Education and Experience	Skill Requirements
<ul style="list-style-type: none"> • Education: Bachelor's degree in Education or a related field • Certification: Valid teaching credential or license for elementary education. • Proven experience teaching elementary-aged students. • A mission-driven individual with a belief in and commitment to PACT's mission, vision, and character-traits. 	<ul style="list-style-type: none"> • Knowledge of current best education practices, technologies, and tools. • Excellent communication, collaboration, and organizational skills. • Creativity and a passion for fostering innovation in young learners. • Must be knowledgeable of current school software, and a variety of electronic tools.

Hazardous Working Conditions and/or Exposure	See Physical Demands & Working Environment Chart
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Approval

This position description reflects an accurate summarization of the current duties and responsibilities assigned to the position and may be subject to other duties as assigned.

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<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Elementary Principal	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Human Resources Signature	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date