

# OLD BRIDGE TOWNSHIP PUBLIC SCHOOLS

## Job Description

**TITLE:** Head Coach

**REPORTS TO:** Principal and Athletic Director

**JOB GOAL:** To develop in participating students a high level of skill and an appreciation for the values of self-discipline and good sportsmanship.

### QUALIFICATIONS:

1. Valid New Jersey Instructional Certificate or eligibility or Substitute teaching certificate
2. Minimum experience as determined by the board
3. Demonstrated knowledge of the sport, sports training and conditioning, injury prevention and management and the principles of human growth and development
4. Ability to maintain a positive learning environment and high standards of conduct for athletes
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

### PERFORMANCE RESPONSIBILITIES:

1. Demonstrates a working knowledge of the rules and officiating techniques of the sport.
2. Designs and implements the program as approved by the Athletic Director and makes suggestions for improvement to him/her as needed.
3. Has the ability to and works with individual students to improve athletic skills, develop positive attitudes, encourage good sportsmanship and foster academic success.
4. Attends all practices, games, meetings and related activities and is responsible for students' welfare and safety.
5. Compiles and maintains all required records and inventories.
6. Distributes and collects all athletic equipment and supplies.
7. Assists in the selection and evaluation of assistant coaches.
8. Assists in developing a budget and the selection of equipment and supplies.
9. Assists in the coordination of JV/Freshman, MS teams as appropriate.
10. Assists in determining students' eligibility, awards, team makeup and planning scrimmages if appropriate.
11. Keeps informed and upholds all current professional developments in the coaching field, all NJSIAA regulations and Board of Education policies.
12. Cooperates with custodial staff in maintaining a safe, clean environment.

13. Serves as a role model by his/her appearance, demeanor and display of sportsmanship.
14. Assists the Athletic Director during sports physicals.
15. Fosters positive publicity before and after games via newspapers, radio and school announcements.
16. Permits no one to assist in coaching the team unless he/she has been appointed by the Board of Education or approved by the Superintendent.
17. Demonstrates an ability to react tactically to any and all game situations as appropriate.
18. Performs additional duties as assigned by Superintendent of Schools or his/her designee.

#### **TERMS OF EMPLOYMENT:**

Terms are in accordance with the provisions of the Agreement between the Old Bridge Board of Education and the Old Bridge Education Association.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such person may not be eligible.

#### **EVALUATION:**

Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

**PROPOSED:** April 26, 2005

**ADOPTED:** May 3, 2005

**REVISED:**

#### **Legal References:**

<u>N.J.S.A. 18A:6-7.1</u>	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A. 18A:6-10</u>	Dismissal and reduction in compensation of persons under tenure in public school system
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over pupils
<u>N.J.S.A. 18A:25-4</u>	School register; keeping
<u>N.J.S.A. 18A:26-1</u>	Citizenship of teachers, etc.
<u>N.J.S.A. 18A:26-1.1</u>	Residence requirement prohibited
<u>N.J.S.A. 18A:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:27</u>	Employment and contracts
<u>N.J.S.A. 18A:28-3</u>	No tenure for noncitizens
<u>N.J.S.A. 18A:28-8</u>	Notice of intention to resign required
<u>N.J.A.C. 6:3.1 et seq.</u>	Conditions of employment for teachers

<u>N.J.A.C. 6:3-4.1 et seq.</u>	Supervision; observation and evaluation
<u>N.J.A.C. 6:3-6</u>	Pupil records
<u>N.J.A.C. 6:4-1.5</u>	School and classroom practices
<u>N.J.A.C. 6:8-1.1 et seq.</u>	Thorough and efficient system of free public schools
<u>N.J.A.C. 6:11-3.1</u>	Certificate required
<u>N.J.A.C. 6:11-6.2</u>	Endorsements and authorizations
<u>N.J.A.C. 6:11-13.2</u>	Amount duration and content of required continuing professional development
<u>N.J.A.C. 6:26</u>	Intervention and referral services for general education pupils
<u>N.J.A.C. 6:29-7.4</u>	Requirements of physical examinations

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.