

VACANCY ANNOUNCEMENT

POSITION: GSRP Preschool Caregiver	LOCATION: Quarton Elementary & Pembroke Elementary
2024-25 Wage Scale - Starting at \$16.12/hr.	
SALARY: qualification dependent	POSTING DATE: September 11, 2024
	DEADLINE: Until Filled
Part-time, 11:30am – 2:00pm	
SCHEDULE: Monday - Friday	START DATE: September, 2024

GSRP PRESCHOOL CAREGIVER QUARTON & PEMBROKE PRESCHOOL

Applications are being accepted for the position of Caregiver for the GSRP preschool program for Birmingham Public Schools, at Pembroke & Quarton Elementary schools. GSRP is a full-day program for 4 year olds. The caregiver will work with one other team member to support lunch and afternoon activities. This is a non-bargaining unit position. The hours are 11:30am-2:00pm, Monday-Friday.

JOB SUMMARY AND RESPONSIBILITIES:

- Work collaboratively as a co-teaching team to develop and maintain a safe, nurturing, and positive environment for each child.
- Help facilitate lunch and rest time.
- Interact with children to develop positive relationships, extend play experiences, enhance language development and build social emotional skills
- Contribute to classrooms needs as they arise as well as gather/prepare materials when needed.
- Act as a positive role model for children.
- Assist in implementing a program for positive discipline and classroom management.
- Follow all GSRP, BPS district policies as well state licensing rules and guidelines.
- Ability to lift children up to 50 pounds.
- Ability to move from a seated-to-standing position frequently and with ease.

QUALIFICATIONS:

- Must be 18 years old or older.
- Experience working with young children is required.
- Michigan State Police background check, fingerprinting, and Protective Services Central Registry Clearance are required before an employee may work with children.
- A TB test must be obtained, passed, and documented with physician's signature.

START DATE: Immediately

COMPENSATION: \$16.12 per hour the first year.

METHOD OF APPLICATION: Applicants, who want to be considered for this position, must submit a letter of interest emailed directly to Laura Tinsley, Principal of Early Learning, at LTinsley@birmingham.k12.mi.us.



AN EQUAL OPPORTUNITY EMPLOYER
**BIRMINGHAM PUBLIC SCHOOLS STATEMENT OF NON-
DISCRIMINATION**

NOTICE OF The Board of Education is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from discrimination and harassment. There will be no tolerance for discrimination or harassment on the basis of race, color, national origin, religion, sex, sexual orientation, marital status, genetic information, disability or age. The District prohibits harassment and other forms of discrimination whether occurring at school, on District property, in a District vehicle, or at any District related activity or event. The Superintendent will designate compliance officers and develop and implement regulations for the reporting, investigation and resolution of complaints of discrimination or harassment. The following people have been designated to handle inquiries regarding the nondiscrimination policies: Students - Inquiries related to discrimination on the basis of disability should be directed to: Executive Director of Specialized Instruction and Student Services, 31301 Evergreen Road, Beverly Hills, MI 48025, 248.203.3000. Direct all other inquiries related to discrimination to: Assistant Superintendent of Human Resources, 31301 Evergreen Road, Beverly Hills, MI 48025, 248.203.3000.

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