



WATERFORD SCHOOL DISTRICT

NOTICE OF VACANCY

Internal/External

Position: MESPAs III – Food Service Assistant
(10 month position)

Location: Knudsen Elementary School

Minimum Qualifications:

- Satisfactory work performance in present job
- Seniority applicant
- High School Diploma, GED or equivalent preferred
- Must be able to lift 40 pounds
- Willing to learn basic computer skills
- Willing to become ServSafe Certified

Essential Functions:

- Preparing and serving food
- Maintaining cleanliness of sites
- Practice food safety
- Record keeping
- Follow the USDA Federal Regulations for National School Lunch & Breakfast
- Other duties as assigned

Reports To: Director, Nutrition and Purchasing Services

Workday/Week: Monday – Friday, approximately 6.0 hours per day
*Hours can vary by daily assignment

Starting Date: TBD

Compensation: \$15.00 per hour

Posting Date: April 16, 2025

Posting Deadline: April 23, 2025

Internal and external candidates may apply by visiting www.waterford.k12.mi.us and selecting the icon “Employment” and next, “Job Postings Directory”. Include letter of intent, resume, and letter(s) of reference with the application. Employment is contingent upon receiving all required documentation (e.g., criminal background investigation and fingerprint records.)

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