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VACANCY ANNOUNCEMENT
Substitute Paraeducator
Deaf and Hard of Hearing Program

Applications are being accepted for **Substitute Paraeducator – Deaf and Hard of Hearing Program**.

Responsible to: Supervisor of Deaf and Hard of Hearing Program and Building Administrator

JOB SUMMARY AND RESPONSIBILITIES:

- Excellent ASL skills required.
- The knowledge or willingness to learn and implement behavioral strategies.
- Work collaboratively with the classroom team to develop and maintain a safe, nurturing, and positive environment for each child.
- Help with all classroom activities including lunchtime and recess duty and Unified Arts Specials, ie. Art, music, etc.
- Interact with children to develop positive relationships, extend play experiences, enhance language development, and build social emotional skills.
- Act as a positive role model for children.
- Communicate effectively with staff, students and administration.
- Aide in the cleaning and maintenance of classroom and equipment.
- Maintain a positive attitude and be able to be flexible in assigned placements to move into any classroom and learning center for students as needed.
- Provide learning support in academic settings to assist students in core subjects.
- Ability to accept assignments through online access.
- Positive attitude and willingness to learn new technologies and take direction from peers.

PHYSICAL REQUIREMENTS:

- Ability to stand and walk over 60% of the workday in order to supervise children throughout daily activities, walk throughout the school, and participate in gym and playground activities.
- Ability to assist students with academics under the direction of the classroom teacher.
- Ability to be flexible in multiple settings such as office support, student learning support, recess and PE supervision.
- Must have physical stamina to care for energetic young children.
- Required to lift up to fifty pounds, bend, sit on the floor, run, and engage in other physical activities.

QUALIFICATIONS:

- Must be 18 years or older.
- Experience working with children is preferred.
- Successfully pass the Work Keys or provide College Transcripts for Highly Qualified Status.
- Blood Borne Pathogen, Seclusion and Restraint Training, and Epi-Pen training must be completed on-line prior to employment. First Aid, CPR training and completion of professional learning modules provided by DBCentral preferred, but not required.
- Michigan State Police background check, fingerprint Clearance are required before an employee may work with children.
- You may be asked to apply through EDUStaff.

WORK SCHEDULE: As needed basis.**COMPENSATION: \$17.50/hour****METHOD OF APPLICATION: All applicants must submit an application at: [Oakland Human Resources Consortium](#)**

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