



Job Title: High School Assistant Track Coach (Grades 9 - 12)

Reports To: Athletic Director, Building Administration, and High School Head Track Coach

Evaluation: Completed by the Athletic Director at the end of the season

JOB SUMMARY: The role of the High School Assistant Track Coach is to provide leadership for the OGR6 athletic program through the ongoing development, implementation and improvement of the specific sport coached. To encourage student athletes to continue to develop the skills and mindset in other sports as well.

Athletic Department Goals & Purposes

“To Inspire Every Student Athlete & Lead Every Team to Fulfill Their Potential”

- Care for EVERY Student Athlete
- Teach & Model the Process of Success
- Teach Life Lessons Through Sport
- Develop & Teach the Value of Teamwork
- Develop Growth Mindsets in our Student Athletes
- Teach & Model Accountability to Self & Others
- Inspire Healthy Competition

ESSENTIAL JOB FUNCTIONS:

- Coordinate specific sport with a full team in compliance with MSHSAA standards.
- Assist in implementing athletic standards as outlined in the MSHSAA Handbook and attend all MSHSAA required session.
- Assist in the coordination of the program.
- Assist in the supervision of students at practices and contest.
- Help provide information for transportation, facilities, officials and game management.
- Help organize and schedule practice sessions on a regular basis with the objective of developing the student-athlete's greatest potential.
- Emphasize safety precautions and be aware of the best training and injury management procedures.
- Conduct team and self in an ethical manner during practices and contests, always exemplifying the highest standards of sportsmanship.

- Assist in getting the systematic return of all school equipment in accordance with the OGR6 Athletic Department guidelines.
- Continue professional growth through clinics and professional publications.
- Must successfully complete or have on file sport specific MSHSAA Coaching Principles Course and Sports First Aid Courses and other training as assigned.

ADDITIONAL DUTIES:

- Attends staff development meetings, clinics, and other professional activities to improve coaching performance.
- Daily maintenance and inspection of the OGR6 High School weight room.
- Track Locker Room Maintenance and Supervision.
- Maintain MSHSAA eligibility and compliance for student athletes/coaches.
- Assist with organizing clinics and camps for OGR6 student athletes.
- Issue track equipment.
- Assist with fundraiser when permitted and approved.
- Performs any other related duties as assigned by the school principal, athletic director, or other appropriate administrators.

QUALIFICATIONS:

Must possess effective coaching techniques and skills. Must possess a thorough knowledge of the rules, regulations, strategies, and techniques of the sport. Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.

PHYSICAL REQUIREMENTS:

- Requires prolonged sitting or standing.
- Occasionally requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials.
- Occasional stooping, bending, and reaching.
- Requires some travel.
- Must work indoors and/or outdoors year-round.
- Must work in noisy and crowded environments.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Background Check:

Employment in this position is contingent upon consent to and successful completion of a pre-employment background check, which may include a criminal background check, reference checks, verification of work history, and verification of any required academic credentials, licenses, and/or certifications, with results acceptable to the Oak Grove R-VI School District. Background check information will be used in a confidential, non-discriminatory manner consistent with state and federal law.

Term of Employment: Seasonal up to 4 months (Includes potential camps during summer). Practice starts in February.