



**Job Title:** High School Physical Education Teacher (Grades 9 – 12)

**Reports To:** Building Administration

**Employee Status:** Full Time, Exempt, Certified Teacher Salary Schedule

**Evaluation:** Completed Annually by Building Administration

**Job Summary:** The High School Physical Education Teacher will create a classroom environment that fosters, promotes and develops an understanding of the relationship of healthy body function and exercise. That motivates each student to cultivate physical fitness, and appropriate social and emotional adjustment. That discovers and develop talents of students in physical achievement. That develops strength, skill, agility, poise, and coordination in individual, dual and team physical activities and sports, in accordance with each student's ability.

**Essential functions of the job may include but are not limited to the following:**

- Demonstrates prompt and regular attendance.
- Analyzes, demonstrates, and explains basic skills, knowledge and strategies of physical education activities, as well as instructs pupils in the alcohol and drug awareness program.
- Works cooperatively with other physical education teachers in planning for conduct, discipline, and grading.
- Provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil; teaches physical education classes for handicapped pupils as necessary.
- Provides appropriate safety instruction and safety checks on equipment and fields to ensure student safety.
- Manages the issue, use and storage of all school owned instructional texts, supplies, and equipment.
- Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment in the physical education areas.
- Evaluates each pupil's growth in physical skills, knowledge, and contribution in sports participation.
- Maintains professional competence through in-service and professional growth activities.
- Selects, requisitions and inventories supplies, equipment, and instructional aids in concert with approved procedures.

- Communicates with parents and school counselors on pupil progress; identified pupil needs and assists other professional staff in helping pupils solve problems supervises pupils in out-of-classroom activities during the assigned working day.
- Participates in curriculum and other developmental programs; coaches at least two extracurricular athletic activities, if required to do so.
- Maintains prompt and professional communication with parents.
- Required to assist in coaching a minimum of two sports during the school year as either a Head Coach or Assistant Coach.
- Performs other duties as assigned by appropriate administrator.

**Other functions of the job include but are not limited to the following:**

- Demonstrate preparation and skill in working with students from diverse cultural, economic and ability backgrounds.
- Encourage parent and community involvement, obtain information for parents when requested, promptly return phone calls and answer emails.
- Participate in appropriate professional activities.
- Participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations as directed.
- Other duties as assigned.

**Knowledge Skills and Ability Required:**

- Knowledge of High School Physical Education curriculum and concepts, including all subject matters taught.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network system and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.
- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.
- Support the philosophy and mission of the Oak Grove R-VI School District.
- Comply with all district policies, rules and regulations.

**Current Systems and Training:**

- TeacherEase
- MTSS
- Trauma Smart

**Certification:**

Must hold, be eligible for, maintain a Valid Teaching Certificate through the Missouri Department of Elementary and Secondary Education for the area of application for all grade levels notated above.

Bachelor's Degree required.

Master's degree preferred, however, not required.

**Physical Requirements:**

Regularly required to sit, stand, walk, talk, hear, operate a computer and other office equipment, reach with hands and arms, and must occasionally lift, move and/or support up to 25 pounds or more at times.

**Background Check:**

Employment in this position is contingent upon consent to and successful completion of a pre-employment background check, which may include a criminal background check, reference checks, verification of work history, and verification of any required academic credentials, licenses, and/or certifications, with results acceptable to the Oak grove R-VI School District. Background check information will be used in a confidential, non-discriminatory manner consistent with state and federal law.

**Term of Employment:** 9 months (in accordance with the Board Approved District Calendar)