



**Job Title:** Volunteer Coach or Sponsor (Grades 6 – 12)

**Reports To:** Athletic Director, Head Coach/Sponsor, and Building Principal

**JOB SUMMARY:** The role of a Volunteer Coach or Sponsor is to assist the head coach/sponsor with developing the skills of the student athlete and to enhance the experience with positive reinforcement.

**The role of a sponsor:**

**"Supporting a Panther"**

**Supporting a Panther is taking the time to invest in a club, activity, or a project. The time that you spend with each student is an investment in his or her future. Your support creates memories, friendships, and traditions for each Panther as well as lessons to guide them along their path in high school and beyond.**

**Athletic Department Goals & Purposes**

**"To Inspire Every Student Athlete & Lead Every Team to Fulfill Their Potential"**

- Care for EVERY Student Athlete
- Teach & Model the Process of Success
- Teach Life Lessons Through Sport
- Develop & Teach the Value of Teamwork
- Develop Growth Mindsets in our Student Athletes
- Teach & Model Accountability to Self & Others
- Inspire Healthy Competition

**ESSENTIAL JOB FUNCTIONS:**

- Coach's individuals in the skills necessary for excellent achievement in the sport involved.
- Oversees the safety conditions of the facility or area in which assigned sport or activity is conducted at all times that students are present.
- Assist in maintaining accurate statistics, records, and results of the season.
- Maintains competency in rules, rule interpretations, meet procedures, coaching techniques, and general information about all aspects of the sport.
- Adheres to a highly efficient and technically sound program of injury prevention and follow up.
- Models good sportsmanship behavior and maintains appropriate conduct towards cheerleaders, officials, and spectators.
- Reports student discipline problems and other related concerns.
- Participates in continuous study and research, and/or attends relevant conferences and/or workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.
- Provides direction and support to assistant coaches, as appropriate in developing their coaching skills and activities.
- Plans, organizes, and directs the development of off-season activities (e.g., summer training, clinics, etc.)
- Complies with federal and state laws, State Board of Education rules, MSHSAA rules, and Board of Education policies.
- Other duties as assigned by the principal or other administrative staff.

**ADDITIONAL DUTIES:**

- Attends meetings, clinics, and other professional activities when necessary.
- Maintains appropriate confidentiality.
- Promotes a harassment-free environment.
- Establishes and maintains effective working relationships; demonstrates a commitment to teamwork.
- Ability to learn and upgrade skills in order to meet changing demands of the sport or activity.
- Ability to react well under pressure, handle and balance multiple demands at one time, work with frequent interruptions, and perform duties and tasks at expected levels of professionalism.
- Ability to use independent judgment and demonstrates initiative to act without being asked.
- Assist with planning and attends award banquet at the end of the season.
- Assists with conducting fundraiser when permitted and approved.

**QUALIFICATIONS:**

Must possess effective coaching techniques and skills. Must possess a thorough knowledge of the rules, regulations, strategies, and techniques of the sport. Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.

**PHYSICAL REQUIREMENTS:**

- Requires prolonged sitting or standing.
- Occasionally requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials.
- Occasional stooping, bending, and reaching.
- Requires some travel.

- Must work indoors and/or outdoors year-round.
- Must work in noisy and crowded environments.

The physical demands described here are representative of those that must be met by a volunteer to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.