



The Metropolitan School District of Washington Township (MSDWT) is located in the northern section of Indianapolis in the State of Indiana, Marion County. It is a dynamic community with broad diversity in cultures, religions, ethnic groups, races and socioeconomic levels. MSDWT has been an educational leader in Indiana for the last sixty years.

Our mission to develop lifelong learners and globally-minded citizens by fostering the academic, creative, and social skills needed to achieve excellence in a multicultural environment.

Job Title: Digital Designs & Advertising CTE Teacher

Contract Employee Work Days: 185 Day Contract (Does not include holidays)

Educational requirements:

- Possesses an earned Bachelors or higher degree, from a regionally accredited institution, or
- Possesses an earned Associate or higher degree, from a regionally accredited institution, and
 - Has a portfolio that demonstrates significant involvement as a practicing artist, graphic designer, web designer, photographer, videographer, or animator
 - Professional certification in the field, preferred (ex. Adobe Illustrator, Adobe In-Design, etc.)
 - Five years of industry related work experience, preferred

Licensure: Indiana State Teaching license in appropriate subject area or be eligible for license based on education and work experience in business field. (Eligibility is defined as holding or being eligible for a Workplace Specialist license by having over 4000 hours in the field in the last five years.)

- Indiana teaching license - CTE: Business Services & Technology 5-12 · CTE: Business & Information Technology 5-12 · CTE: Trade & Industrial: 3D Computer Animation & Visualization 5-12 · CTE: Trade & Industrial Graphic Arts 5-12 · CTE: Trade & Industrial: Graphic Imaging Technology 5-12 · Workplace Specialist: Interactive Media 9-12 · Business 5-12 · Workplace Specialist: Graphic Imaging Technology 9-12 · Workplace Specialist: Graphic Design & Layout 9-12 · Workplace Specialist: 3D Computer Animation & Visualization 9-12

Salary Schedule: The teacher salary is based on teaching and work experience in the field of design.

Benefits: Benefits are effective 1st of the month following the first day of employment.

Medical: <https://www.msdt.k12.in.us/wp-content/uploads/2023/01/certified-health-rates.pdf>

Dental: <https://www.msdt.k12.in.us/wp-content/uploads/2022/12/certified-dental-rates.pdf>

Vision: <https://www.msdt.k12.in.us/wp-content/uploads/2022/12/vision-insurance-rates.pdf>

Reports To: The teacher reports to the Director of the Career Center and/or JEL Department Chair.

General Duties: The Teacher is responsible for teaching groups of students in a classroom/lab setting, based on a curriculum and supported by instructional materials. The Teacher is responsible for developing daily lesson plans to ensure that the Teacher covers the curricular content in a timely manner throughout the semester or school year. The Teacher uses various instructional methods and techniques to meet the unique needs of the individual students and to assess their learning; the Teacher modifies instruction, re-teaches and remediates to ensure the students' success. The teacher prepares students to successfully complete industry recognized certification assessment. The teacher is responsible for monitoring, promoting, and supporting Career-Technical Education by assisting with marketing and public relations as assigned. The Teacher will support CTSOs, including student competitions, meetings, fundraising and general CTSO activities. The Teacher will collaborate with their Advisory Board, Professional Learning Community (PLC), Dual Credit Partner, and Community Partnerships. The teacher will provide daily hall supervision prior to class start and after class dismissal.

Employment Notification: Employment is based on maintaining a substantial enrollment year to year that covers salary and benefits.

PHYSICAL REQUIREMENTS

1. Seldom = Less than 25 % 3. Often = 51 to 75% 2. Occasional = 26 to 50 % 4. Very Frequent = 76 % & above	
Ability to stand for extended periods of time (3)	
Ability to carry 25 pounds (2)	
Ability to work at a desk, conference table or in meetings of various configurations (4)	
Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter (4)	
Ability to hear and understand speech at normal levels (4)	
Ability to communicate so others will be able to clearly understand a normal conversation (4)	
Ability to operate office equipment (4)	

Ability to reach in all directions (4)
Amount of force to push / pull up to 15 pounds (3), 25-30 pounds (2), and 50 or more (1)
Amount to lift 25–30 pounds (2) and 50 or more pounds (1)
Climbing (1)
Overhead work (2)

The Metropolitan School District of Washington Township is an equal opportunity/equal access employer fully committed to achieving a diverse workforce and complies with all applicable Federal and Indiana State laws, regulations, and executive orders in its programs and activities. Washington Township does not discriminate on the basis of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, and veteran's status.

Twitter: @msdwt_HR

Twitter: @msdwt

Website: www.msdwt.k12.in.us

Facebook: Washington Township Schools