



Stephen J. McNew, Ed.D., Superintendent
Monroe County Intermediate School District
1101 S. Raisinville Road
Monroe, Michigan 48161-9047

Preparing today's students for tomorrow's world.

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POSITION POSTING #5298

Posting Date: April 15, 2025

Position Title: Special Education Teacher – Middle School SCI – Summer Session ONLY

Location: Educational Center – MCISD Campus

Reports To: Educational Center Principal

Salary/Benefits: According to Master Agreement with the MCIEA: [Click Here](#)

Available: June 23, 2025

Schedule: 8:15 a.m. - 3:30 p.m. on Monday - Thursday

Work schedule:
June 23 – June 27
July 7 – July 10
August 4 – August 7
August 11 – August 14

FLSA Status: Exempt

Closing Date: Until Filled

Job Summary:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Duties:

- Provide appropriate, relevant instruction in the curriculum areas of self-care, communications, and mobility.
- Provide instruction for the development of potential vocational ability.
- Maintain a safe and orderly environment, which may include monitoring specific health concerns of students in the classroom and teach acceptable social skills.
- Design and implement appropriate behavioral intervention strategies when required.
- Manage each student's total program coordinating other ancillary services that may be provided.



- Comply with all rules, regulations, policies, and procedures concerning the population and complete all required clerical tasks.
- Develop and maintain an appropriate relationship with parents and/or guardians and periodically inform them of the student's progress.
- Instruct, supervise, and coordinate activities for all non-certified personnel working within the classroom.
- Use data-based decision making to problem solve challenging situations.
- Evaluate student progress based on observations, data, and assessments, determines goals, objectives and directions.
- Prepare report cards, educational records, IEP procedures, data collection, behavior plans, classroom observation records, and other forms.
- Use technology to track student progress, prepare written reports, implement IEPs, and record progress.
- Attend staff and district meetings and trainings as required.
- Participate in extracurricular activities that are a part of the total educational experience for all children.
- Participate in IEPC and MET meetings when appropriate.
- Participate in school committees designed to improve/enhance the overall program.
- May apply Crisis Prevention Intervention (CPI) techniques with students.
- Maintain regular, predictable in-person attendance.
- Adhere to MCISD guidelines and policies.
- Follow work rules.
- Assume other duties as assigned by the program supervisor/principal.

EDUCATION:

- Bachelor's Degree minimum and valid Michigan Teaching Certificate with SA endorsement.
- Must meet Michigan Highly Qualified standards for an elementary special education teacher.

EXPERIENCE:

- Experience with severely cognitively impaired students/adults preferred.
- One year classroom teacher experience preferred.
- Experience with behavior disorders preferred.
- Experience in supervision and/or direction of non-certified personnel required.
- Experience in handling students with challenging behaviors.
- Experience in teaching social skills.

SKILLS/OTHER:

- Ability to apply current research and theory to instruction.
- Ability to work with individuals and groups.
- Ability to work in team environment.
- Ability to communicate orally and in writing.



- Demonstrated understanding of and initiative to work with students, staff and parents.
- Ability and knowledge of technology, such as SmartBoard, applications, Microsoft Office Suite.
- Knowledge of special education law.

Criminal History Check: Upon hire, employees of the Monroe County Intermediate School District are fingerprinted for a Michigan and FBI criminal history check. The processing fee of \$42.00 is the responsibility of the applicant.

Working Conditions:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job the employee is frequently walking and standing. The employee may frequently bend or twist at the neck and back while performing the duties of this job. Specific vision abilities required by this job include peripheral vision and close vision such as to read typewritten material. The employee may occasionally lift up to 50 pounds such as student equipment and wheelchairs. The employee will be required to physically manage students.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities for perform the essential functions.
- The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work output of students.

Application Procedure: All interested applicants (internal and external) apply by clicking on the following link: [Click Here](#)

Contact Information: Monroe County Intermediate School District
Human Resources and Legal Department
1101 South Raisinville Road
Monroe, Michigan 48161
(734) 322-2642 (Application Assistance)
(734) 322-2640 (Questions about Postings)