



Stephen J. McNew, Ed.D., Superintendent
Monroe County Intermediate School District
1101 S. Raisinville Road
Monroe, Michigan 48161-9047

Preparing today's students for tomorrow's world.

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POSITION POSTING #5296

Posting Date: April 10, 2025

Position Title: Teacher Consultant – Early Childhood Special Education

Location: Special Education Service Center

Reports To: Director, Early Childhood Special Education

Salary/Benefits: According to Master Agreement with the MCIEA: [Click Here](#)

Available: 2025-2026 school year Full-time, school year position

Schedule: 8:30 a.m. - 3:30 p.m. Monday - Friday
Work schedule based on district calendar.

FLSA Status: Exempt

Closing Date: Until Filled

Job Summary:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Duties:

- Work with Occupational Therapist, Physical Therapist and Speech Pathologist to deliver an optimal education developmental sequence for each child.
- Provide and model appropriate educational materials for parents to use with their child.
- Assist in the assessment of language development, fine and gross motor development, cognitive, emotional and social development.
- Provide an individualized prescriptive program for each child, tailored to overcome child's limitations and enhance strengths.
- Monitor the development of each child's skills.
- Develop and maintain an appropriate relationship with parents and inform them of the student's progress.
- Maintain an appropriate record keeping system.



- Participate in extracurricular activities that are a part of the total education experience for all children.
- Participate in IEPC and MET meetings when appropriate.
- Participate in school committees designed to improve/enhance the overall program.
- Provide home-based services to children birth to kindergarten.
- Consult with Part C Early-On staff, GSRP, Head Start and ECSE classroom teachers regarding diagnostics and intervention of young children.
- Regular, predictable in-person attendance.
- Follow work rules.
- Adhere to MCISD Guidelines and Policies.
- Assume other duties as assigned by the program supervisor.

Education:

- Master's degree minimum required.
- Must be eligible for Teacher Consultant Approval.

Certification/Licensure:

- Valid Michigan Teaching Certificate with Special Educational Endorsement required. Additionally, Early Childhood (ZS/ZA) endorsement preferred.

Experience:

- Three (3) years satisfactory classroom teaching experience required.
- Three (3) years preschool or early elementary experience preferred.

Skills/Other:

- Ability to apply current research and theory to instruction.
- Ability to work with individuals and groups.
- Ability to work in a team environment.
- Ability to communicate orally and in writing.
- Demonstrated understanding of, and initiative to work with students, staff and parents.



Language Skills:

- Ability to read, analyze, and interpret information.
- Ability to write reports, effectively present information and respond to questions from groups of teachers, parents and building administrators.

Technical Skills:

- Ability to use a personal computer (PC) in a networked environment to utilize the Internet and other electronic communications mechanisms such as e-mail conferencing or bulletin boards.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) required.

Reasoning Ability:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

Criminal History Check: Upon hire, employees of the Monroe County Intermediate School District are fingerprinted for a Michigan and FBI criminal history check. The processing fee of \$42.00 is the responsibility of the applicant.

Childcare Background Check through the State of Michigan Department of Licensing and Regulatory Affairs post job offer and prior to employment.

Working Conditions:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is frequently required to stand, walk, reach with hands and arms, and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. Physical ability to manage physical and emotional needs of students.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable



accommodation may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.

Application Procedure: All interested applicants (internal and external) apply by clicking on the following link: [Click Here](#)

Contact Information: Monroe County Intermediate School District
Human Resources and Legal Department
1101 South Raisinville Road
Monroe, Michigan 48161
(734) 322-2642 (Application Assistance)
(734) 322-2640 (Questions about Postings)