



MARION COUNTY SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Bus Driver

QUALIFICATIONS:

1. High School Diploma or G.E.D.
2. Current South Carolina School Bus Driver/CDL and no more than 4 point violations
3. Demonstrated aptitude or competence for assigned responsibilities
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: Transportation Supervisor

TERM OF EMPLOYMENT: 180 school days plus any required for pickup/return of buses.

ESSENTIAL DUTIES:

1. Obeys all traffic laws
2. Observes all mandatory safety regulations for school buses
3. Maintains discipline when students are on the bus. Reports undisciplined students to the proper authority following the disciplinary guidelines established by the district for dealing with bus student behavior
4. Keeps assigned bus clean
5. Keeps to assigned schedule; does not unload students on campuses where there is no authorized adult supervision
6. Checks bus before each operation for mechanical defects. Notifies the proper authority in case of mechanical failure or lateness
7. Discharges students only at authorized stops
8. Exercises responsible leadership when on out-of-district school trips
9. Transports only authorized students and/or adults
10. Reports all accidents and completes required reports, i.e. time sheets, etc.
11. Enforces regulations against smoking and eating on the bus
12. Works harmoniously with the school administrators on routing and disciplinary matters

EVALUATION:

Performance of this job to be evaluated in accordance with the provisions of the Board's policy on evaluation of Support Services personnel

SALARY RANGE: Starting at \$11.39 / hr

STATUS: