



POSITION OPENING

Educational Math Specialist

Position Summary

The Educational Math Specialist will provide technical assistance and support to local districts through the facilitation of professional learning, coaching, and consulting primarily in the area of mathematics. The Math Specialist will work collaboratively with Math teachers, and administrators at schools located within the Manistee ISD.

Required Education and Experience Qualifications

- Valid Drivers' License
- Valid Michigan Teaching Certificate
- Bachelor's degree with a major or minor in Mathematics
- Master's Degree preferred
- Minimum of 5 years of Teaching Experience in Mathematics (Secondary experience preferred)
- Experience leading Instructional Teams
- Ability to adapt to change
- Experience working with diverse areas or populations
- Knowledge of the region

Duties and Responsibilities *(other duties may be assigned)*

- Presence on the job is an employee's fundamental obligation
- Regular, reliable, and punctual attendance is required
- Serve as Math Consultant in support of local districts
- Provide professional learning, coaching, and consultation in the area of K-12 mathematics, with an emphasis on curriculum, instruction, & assessment
- Provide consultation on research and evidence-based techniques and curricula for students' learning of mathematics
- Work with instructional staff within districts to provide appropriate materials, teaching techniques, and interventions for all students in the area of mathematics
- Participate in state-wide initiatives and professional organizations. Work closely with MISD staff to coordinate resources in support of local educators
- Support districts in the implementation of the district math goals in the Michigan Integrated Continuous Improvement Process (MICIP)
- Support teams to analyze, interpret, and use data to inform School Improvement decision-making at student, classroom, and system levels
- Support the MTSS initiative for mathematics
- Assist LEAs in their efforts to implement and monitor an MTSS system for mathematics:
 - Provide support in the use of instructional data systems, and in the use of state, regional, and local data and assessments
 - Coach teams of educators in analyzing data to improve student achievement at all tiers
- Willing to develop skills related to planning and facilitating professional learning and coaching

Available: January 2025

Salary Range: The salary will be commensurate with the education and demonstrated experience of the successful candidate to fulfill the requirements of the position as determined by administration.

Application Process

Applicants should submit

- A letter of interest expressing personal qualifications and experience, reasons for interest, and a description of current employment and responsibilities; resume, transcripts, credentials, and letters of recommendation to:

Devin Wegner Human Resources
Manistee Intermediate School District
772 East Parkdale, Manistee, MI 49660

OR

Via email: dwegner@manistee.org

Applications Accepted:

December 20, 2024, through January 6, 2025, or Until Filled

The Manistee ISD is an equal-opportunity employer.