



LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT 120

541 Chartres Street • LaSalle, Illinois 61301-2099
Phone (815) 223-1721 • Fax (815) 223-3444
www.lphs.net

April 9, 2025

NOTICE OF VACANCY

Help Desk Technician

12-Month Full-time Position Available

Qualifications:

1. Associate's degree in computer science, Information Systems, or a related field from an accredited institution, or an equivalent combination of relevant training and professional experience.
2. CompTIA A+ Certification preferred.
3. Minimum of two (2) years of progressively responsible experience in IT support, help desk operations, or related technology services.
4. Strong knowledge of computer systems, including the following operating systems: Windows, macOS, iOS, and Chrome OS, as well as peripheral equipment such as printers, scanners, and projectors.
5. Experience managing and supporting Chromebooks, including proficiency with the Google Admin Console, is highly desirable.
6. Proficiency in diagnosing and resolving technical issues through various communication channels, including phone, email, and web-based support systems.
7. Ability to adapt to evolving technologies and quickly learn new systems, applications, and processes.
8. Excellent verbal and written communication skills, with the ability to provide clear, professional, and effective technical support.
9. Strong organizational skills with the ability to prioritize tasks and manage multiple service requests efficiently.

Salary & Benefits:

1. Sick Days: Years 1-10: 12 days, Years 11-20: 14 days, 21+: 16 days
2. Vacation Days: First Year: ½ day each month in the first year, Years 2-4: 10 days, Years 5-12: 15 days, Years 13+: 20 days
3. Personal Days: 2
4. Health Benefits: \$3,300 HSA Family – Annual Employee Cost: \$3,792.51 or \$500 PPO Family – Annual Employee Cost: \$6,913.98. The insurance plan is the same for all district employees.
5. Hourly Rate: A range from \$18 to \$20 based upon degree(s) earned and level of experience.

Application Deadline:

May 7, 2025

Assume Duties:

No later than June 4, 2025

To Apply:

All interested applicants must submit their materials online at:
<http://www.applitrack.com/lphs/onlineapp/>.

Please address all correspondence to ~
LaSalle-Peru Township High School District 120
Attn: Dr. Steven R. Wroblewski, Superintendent
541 Chartres Street
LaSalle, IL 61301

LASALLE-PERU TOWNSHIP HIGH SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER

Learn...Grow...Lead...Excellence is our Standard!