

LORAIN CITY SCHOOLS

JOB DESCRIPTION

TITLE: Speech Pathologist

QUALIFICATIONS:

Speech Pathology Certification

REPORTS TO: Director of Student Services and the Building Principal

JOB ROLE: To provide diagnosis, training and remediation for students (PreK-12) that qualify as having a communication disorder. This disorder can manifest in one or more of the following areas: speech, language, fluency and voice.

FACILITIES: In each assigned building the speech pathologist will be housed in a reasonably quiet, heated, lighted and ventilated room with outlets. The building principal shall assist the speech pathologist in securing appropriate furniture and supplies as per Article IX of the Negotiated Contract. The speech pathologist shall have exclusive use of the room/space during his/her scheduled therapy time in the building.

FUNCTIONAL RESPONSIBILITIES:

I. Essential Duties:

- A. Referrals initiated from teachers, parents, guardian, principal, speech language pathologist (SLP), etc.;
- B. Referrals to outside agencies – POD clinic, doctor, clinic, etc.;
- C. Child study referrals – evaluate, articulation, language, hearing, etc., write hearing communications status;
- D. Evaluation in areas of articulation language, hearing, fluency, etc.;
- E. Writing a Speech/Language Evaluation Team Multifactorial Evaluation (MFE) report on speech only students and as complies with State regulations;
- F. Scheduling:
 - a. Placement conference (with appropriate people);
 - b. Student therapy session in consultation with teacher;
 - c. Annual review conference for speech only;
 - d. Participate in annual review conference of related student services.
- G. Writing an IEP
 - a. Initial placement of each student placed in Speech Language (S/L) therapy;
 - b. On annual basis as long as student requires SIL services;
 - c. Amendment to IEP as needed.
- H. Data entry forms – new students, dismissals, transfers in and out of District, building changes and end of year;

I. Essential Duties (cont.):

- I. Provide therapy services for identified students;
- J. Reports
 - a. Monthly reports to Director of Student Services;
 - b. State-to SERRC;
 - c. Progress – 2x with report cards;
 - d. December First – child count.
- K. CAFS reports (daily)
 - a. Caseload, 3-year re-evaluation, Child Study, hearing screen, hearing threshold, S/L evaluation, K-screenings;
 - b. Forward monthly to Student Services;
 - c. Notify parents of District's participation in CAFS.
- L. Three year re-evaluations
 - a. Speech only students – evaluate, write Speech/Language MFE report, check hearing;
 - b. Related service students – evaluate, write hearing/communication status (MFE 5), check hearing;
 - c. Special Education (non-speech) LD & DH – distribute and interpret oral expression, listening comprehension checklist, write hearing/communication status (MFE 5), check hearing.
- M. Screening – hearing and speech for all Kindergarten and all students new to system – results to health aide;
- N. Hearing threshold tests;
- O. Consultation with parents, teachers, psychologists (in person and on telephone);
- P. Classroom observations;
- Q. Participate on Intervention Assistance Team;
- R. Meet and consult with SERRC representative on an as needed basis.

II. Physical & Environmental Responsibilities:

- A. Required to lift, climb, kneel, stoop, sit and bend over;
- B. Ability to hear acutely, corrected or uncorrected;
- C. Ability to reach above horizontal plane;
- D. Ability to speak and be understood is required;
- E. Ability to see, corrected or uncorrected is required;
- F. Potential exposure to human blood, bodily fluids, tissue or other potentially infectious materials;
- G. Ability to perform essential job functions with light to heavy background noise;
- H. Potential exposure to unruly students or adults.

III. OSHA responsibilities:

- A. Knows and uses safe work procedures;
- B. Recognizes job hazards and takes proper precautions to assure personal, as well as fellow employee, and public safety;
- C. Informs supervisor immediately of hazards, unsafe equipment and acts, and recommends solutions to correct deficiencies;

III. OSHA responsibilities (cont.):

- D. Actively participates in safety programs and training;
- E. Immediately reports accidents, injuries, and near misses to supervisor;
- F. Reports to work in a condition to be able to work safely;
- G. Follows and participates in School District's Safety Plan;
- H. Attends all scheduled training sessions.

TERMS OF EMPLOYMENT: Teacher's work day and work calendar; One-half ($\frac{1}{2}$) day coordination weekly lesson plan per therapy session and all other rights in Negotiated Contract.