



POSITION MANAGEMENT GUIDE

Title:	Orientation and Mobility Specialist	Date:	June 7, 1994
Department:	Special Education	Division Approval:	Unknown; 3/4/2021
Reports to:	Supervisor of Blind/Visually Impaired Programs	HR Approval:	Unknown; 3/22/2021
Salary Schedule:	LIUEA	Board Approval:	August 2, 1994
		Revision:	January 28, 2019; November 2019 May 4, 2021

SUMMARY OF PURPOSE

To teach visually impaired students those skills which will enable them to enter any environment, familiar or unfamiliar, and function safely, efficiently, gracefully, and independently.

ESSENTIAL REQUIREMENTS

Must hold a current credential as an Orientation and Mobility Specialist issued by the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) or the National Orientation and Mobility Certification (NOMC) issued by the National Blindness Professional Certification Board (NBPCB), and maintain certification for position.

ESSENTIAL FUNCTIONS

- Conducts formal and informal assessments to evaluate Orientation and Mobility strengths and needs.
- Develops, recommends, and implements appropriate service delivery plans.
- Consults with other education and rehabilitation personnel and family regarding the impact of blindness and visual impairment on the Orientation and Mobility process.
- Provides training and direct instruction in Orientation and Mobility techniques and in the use of Orientation and Mobility materials and devices, including visual efficiency skills, utilization of residual vision, concept and sensory development spatial orientation, utilization of tactile, visual, and auditory maps.
- Instructs in the following areas: travel skills in both indoor and outdoor environments, utilization of mass transportation systems, self-determination skills, and familiarization to environments.

DIVISION/ORGANIZATION

- Keeps current with related technology and developments that impact the division and the organization.
- Makes decisions consistent with the LIU mission and core values, establishes and maintains effective communication and positive relationships within the LIU, and fosters professional development of LIU staff.
- Contributes to the effective team management of all issues and opportunities within the LIU by modeling the qualities of an LIU Team member (being versatile, ethical, transparent, team-oriented, innovative, transformative and collaborative; valuing each team member; and understanding the importance of customer service.)

*Title: Orientation and Mobility Specialist
(Continued)*

- Understands organizational development and change principles and applies these principles to promote improvement within the Division.
- Performs other functions as assigned by the Division Director.

SCOPE AND IMPACT

This position works independently with all employees within the LIU and individuals and organizations outside the LIU.

ESSENTIAL PHYSICAL/MENTAL/ENVIRONMENTAL REQUIREMENTS

1. Following Directions

- ☒ Full Understanding of Both Written and Verbal Instructions Required
- ☐ Understanding of Verbal Instructions Only Required
- ☐ Understanding of Written Instructions Only Required

2. Communication - English

- ☒ Excellent Verbal Communication Skills Necessary
- ☐ Basic Verbal Communication Skills Necessary
- ☐ Limited or No Verbal Communication Skills Necessary

3. Functional Reading - English

- ☒ Fluent Reading
- ☐ Recognition of Signs/Symbols
- ☐ Simple Reading
- ☐ No Reading Skills Required

4. Hearing

- ☒ Ability to Hear Required
- ☐ Limited Hearing
- ☐ Hearing Not Required

5. Seeing

- ☒ 20/20 Vision with Corrective Eyewear
- ☐ Limited Vision
- ☐ Vision Not Required

6. Functional Math

- ☐ Complex Computational Skills (Accounting and Financial Skills)
- ☒ Simple Computational Skills (Addition, Subtraction, Multiplication, Division, Percentages)
- ☐ Simple Counting Skills
- ☐ No Mathematical Skills Needed

7. Time

- ☒ Must Tell Time to the Minute
- ☐ Must Recognize Specific Times (Arrival, Departure, Breaks, Lunch)

8. Orientation (Familiarity with Surroundings)

- ☒ Several Blocks From Building
- ☐ Building Only
- ☐ Work Area
- ☐ Room Only

9. Mobility Skills

- ☐ Mobility Within the Building
- ☒ Mobility Within a Four-Block Radius
- ☐ Driving Required

10. Sitting

- ☐ 75% - 100%
- ☐ 50% - 75%
- ☒ 25% - 50%
- ☐ Less than 25%

Title: Orientation and Mobility Specialist
(Continued)

11. Standing

- ☒ 75% - 100%
- ☐ 50% - 75%
- ☐ 25% - 50%
- ☐ Less than 25%

12. Bending

- ☒ Knees and Waist
- ☐ Waist Only
- ☐ Knees Only
- ☐ No Bending Required

13. Lifting

- ☐ Greater than 30 lbs.
- ☒ 10 - 30 lbs.
- ☐ Less than 10 lbs.
- ☐ No Lifting Required

14. Reaching

- ☐ Greater than 6 Feet
- ☒ 2 - 6 Feet
- ☐ Less than 2 Feet
- ☐ Reaching Required

The above job description is intended to describe the general nature and level of the work being performed by employees assigned to this job title. This is not an exhaustive or comprehensive list of all duties, tasks and responsibilities. Employees will be expected to perform duties that do not appear on the job description. Management reserves the right to amend and change responsibilities to meet operational and organizational needs as necessary.

Adopted by LIU Board of Directors: August 2, 1994

Revision adopted by LIU Board of Directors: November 2019

Revision adopted by LIU Board of Directors: May 4, 2021