



Position: Itinerate Bilingual

Assignment: Bilingual Dyslexia Interventionist

Wage/Hour Status: Exempt

Reports to: Special Education Director

Pay Grade: TC100/187 days

Dept./School: Special Education

Date Revised: Spring 2024

Primary Purpose:

Provide instruction in English and Spanish to students identified with dyslexia through a district approved dyslexia curriculum. Based on the student needs, develop goals, and monitor progress to ensure appropriate intervention and remediation. Support staff, students, and parents with dyslexia awareness and establish relationships to promote collaborative partnerships.

Qualifications:

Minimum Education/Certification

- Bachelor's degree from accredited university
- Valid Texas Bilingual certification for assigned grade levels
- CALT certification or Reading Specialist preferred
- Special Education certification (or willing to pursue certification within 1 year)

Special Knowledge/Skills/Experience:

- Knowledge of special needs of students with dyslexia and/or reading difficulties
- Knowledge of 504, IDEA, and MTSS processes
- Knowledge of dyslexia curriculum and instruction
- Knowledge of second language acquisition
- At least three years teaching in a bilingual/general education or special education setting required
- Experience teaching students with dyslexia and/or trained in dyslexia programs preferred

Major Responsibilities and Duties:

- Collaborate with students, parents, and other members of staff to develop IEPs through the ARD Committee process for each assigned student.
- Gather data and other required information for progress monitoring and update IEP goals.
- Employ a variety of instructional techniques and media to meet the needs and capabilities of each assigned student.
- Attend district approved curriculum trainings and implement the reading intervention with fidelity.
- Conduct ongoing assessments of student achievement through formal and informal testing.
- Create learning environments that are happy, relaxed and engaging to promote successful learning and appropriate emotional and social development.
- Abide by rules of confidentiality.
- Attend and participate in department meetings and professional learning opportunities specific to the area of reading interventions for students with dyslexia and/or reading difficulties.
- Establish and maintain open communication by conducting conferences with parents, students,

principals, and teachers.

- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.
- Contribute toward a positive and professional learning environment in the school.
- Keep informed of and comply with federal, state, district, and school regulations/policies/standards for professional conduct.
- Respect cultural and linguistic diversity.
- Prepare and maintain reports and records as required and meet task completion deadlines established by the department supervisor.
- Collaborate with 504/ARD committees to make data-based recommendations to determine appropriate dyslexia program and/or reading intervention.
- Keep informed of and comply with federal, state, and district policies and regulations regarding serving children with disabilities, including students with dyslexia.
- Provide leadership in addressing the challenges facing the profession by anticipating and managing change through proactive planning and flexibility in thought and action.
- Fulfill other responsibilities and duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

- Standard office equipment including personal computer and peripherals
- Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- Frequent walking
- May work prolonged or irregular hours; work with frequent interruptions
- Maintain emotional control under stress

OTHER: All employees are to follow district safety protocols and emergency procedures.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. This position is an in-person job and is to be performed at the location specified. It does not qualify for remote work or work from home status.

Signature

Date

Print Name