



Position: Grounds

Assignment: Maintenance Grounds Keeper II

Wage/Hour Status: Non-Exempt

Reports to: Grounds Lead

Pay Grade: AX530/260 days

Dept./School: Facility Services

Date Revised: Spring 2024

Primary Purpose:

Under general supervision, provide a safe and secure learning environment through proper care and maintenance of athletic areas, play areas and grounds throughout the district.

Qualifications:

Minimum Education/Certification:

- High School Diploma/GED preferred
- Valid Texas Driver's License.
- Valid Class A CDL preferred
- Driving record that meets the requirements of the district's insurance carrier.
- Minimum of three years of experience in grounds maintenance and care.

Special Knowledge/Skills/Experience:

- Knowledge in operation of grounds maintenance equipment such as backhoe, grader, front end loader, forklift, and mowers
- Knowledge of fertilization, seeding, aeration and top-dressing methods
- Knowledge in the use of tools required to install and maintain playground and athletic structures
- Strong organizational and communication skills
- Possess a positive attitude

Major Responsibilities and Duties:

- Maintenance and care of athletic fields
- Maintenance and care of school grounds
- Performs inspections of playground equipment, minor equipment repairs, and fiber replenishment
- Perform repairs of fences and gates
- Perform sidewalk and parking lot maintenance
- Perform grading and drainage work
- Perform other duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

- Use of mowers, tractors, weed-eaters, blowers, edgers, chippers, chainsaws, other grounds related equipment, hand-tools, district vehicles/trailers, backhoe/excavators, and safety equipment
- Frequent kneeling/squatting, bending/stopping, pushing/pulling, and twisting, and standing; occasional sitting
- Frequent reaching and walking; occasional climbing
- Frequent lifting and carrying (50 pounds and over).

- Mostly work outside on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and fumes, noise, vibration, and electrical hazards; work around gas lines; work around machinery with moving parts; may work in tight or enclosed spaces; may work alone; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel
- Maintain emotional control under stress; work with frequent interruptions; may work prolonged or irregular hours

OTHER: All employees are to follow district safety protocols and emergency procedures.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. This position is an in-person job and is to be performed at the location specified. It does not qualify for remote work or work from home status.

Signature

Date

Print Name