



Position: Itinerate Special Education

Assignment: SE Interventionist

Wage/Hour Status: Exempt

Reports to: Special Education Director

Pay Grade: TC100/196 days

Dept./School: Special Education

Date Revised: Spring 2024

Primary Purpose:

Collaborate with classroom teachers and other professional staff by modeling lessons, providing training, providing ongoing feedback, and supporting behavioral and instructional interventions for student success in various Special Education instructional settings throughout the district.

Qualifications:

Minimum Education/Certification:

- Bachelor's degree from accredited university
- Master's degree preferred.
- Valid Texas teaching certificate with required special education endorsements for assignments.

Special Knowledge/Skills/Experience

- Knowledge of special needs of students in assigned area.
- Knowledge of Admission, Review, and Dismissal (ARD) Committee process
- Knowledge of Individual Education Plan (IEP) goal setting process and implementation
- Knowledge of researched based curriculum and instructional strategies
- Three-year minimum of successful classroom experience

Major Responsibilities and Duties:

- Provide direct support for teachers in the implementation of IEP goals by modeling and coaching of evidence-based interventions for instruction including the framework for Universal Design for Learning (UDL).
- Implement evidence-based strategies across school settings to address academic, social, or behavioral needs of the students.
- Provide training and support to campus staff on the use of data collection and analysis of data to evaluate student progress.
- Assist teachers in designing instruction to meet individual needs based on data analysis.
- Encourage the use of a variety of instructional techniques and media to meet the needs and capabilities of students.
- Provide district approved curriculum trainings and instruct teachers on how to implement the curriculum with fidelity.
- Develop and update Program Guides for assigned instructional settings.
- Support teachers in creating learning environments that are happy, relaxed, and engaging to promote successful learning and appropriate emotional and social development.

- Consult with teachers and other staff on positive behavior supports to manage the behavior of students.
- Abide by rules of confidentiality.
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.
- Contribute toward a positive and professional learning environment.
- Keep informed of and comply with federal, state, district, and school regulations and policies and standards for professional conduct.
- Respect cultural and linguistic diversity.
- Collaborate with psychologists, administrators, related service staff, classroom teachers and/or parents when a student is having difficulty in current placement to improve effectiveness of intervention strategies.
- Participate in ARD meetings when necessary.
- Assist new teachers in room arrangement, daily schedules, classroom management, etc., when appropriate.
- Assist in providing needed resources (distribute curriculum, order materials, etc.) to campus for the benefit of special education students.
- Provide leadership in addressing the challenges facing the profession by anticipating and managing change through proactive planning and flexibility in thought and action.
- Fulfill other responsibilities and duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

- Standard office equipment including personal computer and peripherals.
- Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting.
- Frequent walking; occasional fast-paced walking
- Occasional light lifting (25 pounds or less); assist non-ambulatory students; lift and move equipment and supplies.
- Exposure to biological hazards, providing after hour professional learning, summer work required, frequent district-wide travel.
- Maintain emotional control under stress; work with frequent interruptions; work prolonged or irregular hours; frequent multi-tasking; during crisis intervention, promote safety using district approved restraints & control technique.

OTHER: All employees are to follow district safety protocols and emergency procedures.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. This position is an in-person job and is to be performed at the location specified. It does not qualify for remote work or work from home status.

Signature

Date

Print Name