Lewis-Palmer School District Position Description

Position Title: Elementary Teacher Kindergarten

Department: School Sites Days: 182
Reports To: School Principals Contract

<u>SUMMARY:</u> The kindergarten teacher provides learning experiences for kindergarten-aged children while creating a flexible program environment favorable to learning and the personal growth in accordance with each student's ability.

ESSENTIAL DUTIES AND RESPONSIBILITIES REQUIRE THE ABILITY TO:

- Provide individual and group instruction designed to meet individual needs and help the students make a satisfactory transition to school.
- Establish and maintain standards of student control required to achieve effective participation in all activities without interfering with the developmentally appropriate atmosphere of a kindergarten.
- Develop and use instructional material suitable for kinesthetic, verbal and/or visual instruction of students within a wide range of maturity.
- Provide best practice instruction across all core content areas.
- Support literacy and language development in all content areas.
- Develop and teach differentiated lessons addressing a variety of learning styles.
- Identify student needs and collaborate with other professionals through the RTI process to assess, determine, and implement appropriate interventions.
- Plan learning experiences appropriate for the developmental levels of the students.
- Within Professional Learning Communities, assess learning through data collection and analysis to plan for instruction.
- Demonstrate the components of standards-based learning.
- Demonstrate excellent classroom management strategies that emphasize problem-solving, respect, responsibility, and positive relationships between teacher and students including those with unique behavioral needs.
- Evaluate academic and social growth of students and maintain records as required by district policy and communicate with parents/guardians confidentially through a variety of means including parent/teacher conferences and report cards.
- Promote parent participation and involvement in education activities provided for their children.
- Select and requisition instructional materials; maintain inventory records.
- Participate in faculty and/or district committees and the sponsorship of student activities.
- Cooperate in school-wide supervision of students during out-of-classroom activities and perform other duties as assigned.
- Communicate, collaborate, and problem solve as an effective participant with various professional teams.
- Demonstrated interest and engagement in professional learning and reflection.
- Demonstrate positive attitude toward job and remain a flexible and innovative team member.

EDUCATION and/or EXPERIENCE: Bachelor's Degree including all courses and student teaching/internship experience to meet credential requirements. Student teaching internship or full-time teaching experience in kindergarten or primary grades.

CREDENTIAL: Highly qualified teacher requirements, hold an Initial, Professional or Master Teacher license issued by the State of Colorado. Kindergarten or Early Childhood endorsement preferred.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel objects, tools, or controls; talk or hear; and taste or smell. The employee frequently is required to walk and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit, reach with hands and arms, and climb or balance. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.

Updated: March, 2011