

# PLAINFIELD SCHOOL DISTRICT 202

## Job Description

**Position:** Teacher

**Reports to:** Certified Evaluator (Building Administration)

### Qualifications:

A Valid Illinois State Board of Education teaching certificate with endorsements necessary for the subject(s)/ grade level assigned to teach.

Willingness to sponsor and/or participate in extra-curricular activities related to specific teaching position.

### Additional Required Credentials:

Middle school core teachers must be qualified to teach in a minimum of two content areas.

Physical education teachers must be qualified to teach health.

Elementary media specialists are required to hold a media center endorsement.

Teachers working under a provisional certificate must hold a permanent certificate before gaining tenure.

### Responsibilities:

Demonstrates support for the vision, mission, beliefs and goals of District 202

Upholds and demonstrates compliance with established laws, regulations, District 202 policies and procedures

Demonstrates compliance with the Illinois Professional Teaching Standards

Demonstrates compliance with the language of the Association of Plainfield Teacher's Contract

Demonstrates an understanding of the Charlotte Danielson Framework as adopted by Plainfield School District 202

Performs responsibilities as outlined within the Charlotte Danielson Framework as adopted by Plainfield School District 202

Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective function of the work unit

**Physical Requirements:**

Perform the physical tasks necessary to monitor, supervise and physically assist students throughout the school day during a variety of instructional activities

Report to the assigned site on a regular basis

Must be able to function effectively in an active, loud environment

Must be able to adapt to changes in the work environment as circumstances require

Reasonable accommodations may be made in order to enable individuals with disabilities to perform essential functions

**Required for Employment:**

Completion of new hire documents

Pre-employment physical exam

Pre-employment Tuberculosis test

Illinois State Board of Education certifications registered in Will County, Illinois

Official College/University transcripts with conferred degrees

Required Plainfield School District 202 tutorials

Criminal justice fingerprint /background clearance

**Fair Labor Standards Act Status**

Exempt

**General Duties and Responsibilities – Teachers**

Planning and Preparation

- Demonstrates knowledge of content and pedagogy
- Demonstrates knowledge of students
- Selects instructional goals for class and for individual students
- Demonstrates knowledge of resources
- Designs coherent instruction
- Designs student assessment

Classroom Environment

- Creates respect and rapport
- Establishes a culture for learning

- Manages classroom procedures
- Manages student behavior
- Organizes physical space

#### Instruction

- Communicates clearly and accurately
- Uses questioning and discussion techniques
- Engages students in learning
- Provides feedback to students
- Demonstrates flexibility and responsibility

#### Professional Responsibilities

- Reflects on teaching
- Maintains accurate records
- Communicates with families
- Contributes to the community and the school
- Shows professional growth and development
- Shows professionalism in dealing with others

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_