

PLAINFIELD SCHOOL DISTRICT 202

Job Description

Position: Social Worker

Reports to: Certified Evaluator (Building Administrator)

Qualifications:

A Valid Illinois State Board of Education teaching certificate with certification and or endorsements necessary to perform the duties and responsibilities of the position assigned to work.

Willingness to sponsor and/or participate in extra-curricular activities related to specific teaching position.

Responsibilities:

Demonstrates support for the vision, mission, beliefs and goals of District 202

Upholds and demonstrates compliance with established laws, regulations, District 202 policies and procedures, including the standards set forth in 23 Ill. Admin. Code Part 23.

Demonstrates compliance with the Illinois Professional Teaching Standards

Demonstrates compliance with the language of the Association of Plainfield Teacher's Contract

Demonstrates an understanding of the Evaluation Framework as adopted by Plainfield School District 202

Performs responsibilities as outlined within the Evaluation Framework as adopted by Plainfield School District 202

Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective function of the work unit

Perform the General Duties set forth in this job description

Physical Requirements:

Perform the physical tasks necessary to monitor, supervise and physically assist students throughout the school day during a variety of instructional activities

Report to the assigned site on a regular basis

Must be able to function effectively in an active, loud environment

Must be able to adapt to changes in the work environment as circumstances require

Reasonable accommodations may be made in order to enable individuals with disabilities to perform essential functions

Required for Employment:

Completion of new hire documents

Pre-employment physical exam

Pre-employment Tuberculosis test

Illinois State Board of Education certifications registered in Will County, Illinois

Official College/University transcripts with conferred degrees

Required Plainfield School District 202 tutorials

Criminal justice fingerprint /background clearance

Fair Labor Standards Act Status

Exempt

General Duties including Skills, Knowledge and Abilities – Social worker

Planning and Preparation

a. Demonstrates Knowledge of Content Basic to Social Work

- Profession
- Counseling
- Crisis intervention
- Casework
- Community
- Organization
- Cultural, Racial, and Ethnic Diversity
- Needs of At-Risk Children

b. Demonstrates Knowledge of Child and Adolescent Development and Psychopathology

- Enhancing the Development of Wellness, Skills, and Life Competencies; Enhancing the Development of Cognitive and Academic Skills.

c. Demonstrates Knowledge of Diagnostic Procedures

- Knowledge of Characteristics of the Age Group

d. Develops Intervention and Goals

- Student and Family Collaboration

- Clearly Stated and Measurable.
- e. Demonstrates Knowledge of Resources
 - Aware of school, District and Community Resources
 - Knows how to gain access to these resources
- f. Develops a plan to evaluate the School Social Work Program
 - Data-Based Decision Making and Accountability: Technological Application

The Classroom Environment

- a. Creates an Environment with Respect and Rapport
 - Interactions with Students, Parents, School Personnel, and Community
- b. Establishes a Culture for Positive Mental Health throughout the School
 - Enhancing the Development of Wellness, Social Skills and Life Competencies; System-based service delivery
- c. Organizes Physical Space for Assessment, Collaboration, Intervention, and Storage of Materials
 - Technological Applications; Professional, Legal, Ethical, and Social Responsibility

Delivery of Services

- a. Communicates Clearly and Accurately
 - Communicating Directions Expectations and Information Appropriate for Students
 - Oral/Visual and Written Communication
- b. Uses Questions and Discussion Techniques
 - Quality of Questions
 - Discussion Techniques
 - Student Participation
- c. Engages Students
 - Engaged in Intervention
 - Students Demonstrate Strengths
 - Use of Relevant Materials
- d. Provides Feedback to Students
 - Quality
 - Timeliness
- e. Maintains Contact with Physicians and Community Mental Health Service Providers
- f. Demonstrates Flexibility and Responsiveness
 - Adjust Intervention Plans in Response to Student Needs and Interests
 - Sets Appropriate Service Priorities and is Flexible and Persistent in
 - Providing Service within Constraints of the School Environment

Professional Responsibilities

- a. Reflects on Intervention
 - Accuracy
 - Use of future Intervention
- b. Communicates with Families
 - Information about Services
 - Information about Students
 - Engagement of Families

- c. Maintains Accurate Records
 - Case Notes
 - Reporting Data
 - Student Progress Records
- d. Contributes to School Environment
 - Relationships with Colleagues
 - Service to the School
 - Participates in School and District Projects
- e. Grows and Develops Professionally
 - Enhancement of Content Knowledge
 - Service to the Profession
- f. Shows Professionalism
 - Service to Students
 - Advocacy
 - Confidentiality

Employee Signature _____ Date _____