

PLAINFIELD SCHOOL DISTRICT 202

Job Description

Position: Therapeutic Specialist

Reports to: Certified Evaluator (District or Building Administrator)

Qualifications:

A Valid Illinois State Board of Education teaching certificate with certification and or endorsements necessary to perform the duties and responsibilities of the position assigned to work.

Willingness to sponsor and/or participate in extra-curricular activities related to specific teaching position.

Additional Required Credentials:

Therapeutic Specialists working under a provisional certificate must hold a permanent certificate before gaining tenure.

Responsibilities:

Demonstrates support for the vision, mission, beliefs and goals of District 202

Upholds and demonstrates compliance with established laws, regulations, District 202 policies and procedures, including the standards set forth in 23 Ill. Admin. Code Part 28.

Demonstrates compliance with the Illinois Professional Teaching Standards

Demonstrates compliance with the language of the Association of Plainfield Teacher's Contract

Demonstrates an understanding of the Evaluation Framework as adopted by Plainfield School District 202

Performs responsibilities as outlined within the Evaluation Framework as adopted by Plainfield School District 202

Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective function of the work unit

Perform the General Duties set forth in this job description

Physical Requirements:

Perform the physical tasks necessary to monitor, supervise and physically assist students throughout the school day during a variety of instructional activities

Report to the assigned site on a regular basis

Must be able to function effectively in an active, loud environment

Must be able to adapt to changes in the work environment as circumstances require

Reasonable accommodations may be made in order to enable individuals with disabilities to perform essential functions

Required for Employment:

Completion of new hire documents

Pre-employment physical exam

Pre-employment Tuberculosis test

Illinois State Board of Education certifications registered in Will County, Illinois

Official College/University transcripts with conferred degrees

Required Plainfield School District 202 tutorials

Criminal justice fingerprint /background clearance

Fair Labor Standards Act Status

Exempt

General Duties including Skills, Knowledge and Abilities – Therapeutic Specialists

Planning and Preparation

- Demonstrates knowledge and skill in the specialist therapy area; holding the relevant certificate or license
- Establishes goals for the therapy program appropriate to the setting and the students served
- Demonstrates knowledge of district , state, and federal regulations and guidelines
- Demonstrates knowledge of resources, both within and beyond the school and district
- Plans the therapy program, integrated with the regular school program, to meet the needs of individual students
- Develops a plan to evaluate the therapy program

Environment

- Establishes rapport with students
- Organizes time effectively
- Establishes and maintains clear procedures for referrals
- Establishes standards of conduct in the treatment center
- Organizes physical space for testing of students and providing therapy

Delivery of Service

- Responds to referrals and evaluates students needs
- Develops and implements treatment plans to maximize students' success
- Communicates with families
- Collects information; writes reports
- Demonstrates flexibility and responsiveness

Professional Responsibilities

- Reflects on practice
- Collaborates with teachers and administrators
- Maintains an effective management system
- Participates in a professional community
- Engages in professional development
- Shows professionalism, including integrity, advocacy, and maintains confidentiality

Employee Signature _____ Date _____