

**STUDENT, FAMILY AND COMMUNITY MANAGER**  
**STUDENT SERVICES**

**SUMMARY**

The Lake Washington School District is seeking a qualified and dynamic Student, Family and Community Manager provides visionary instructional leadership for a newly integrated department that brings together Student Services and Equity & Family Engagement. This role ensures that every student experiences a thriving, inclusive, and supportive learning environment through the systemic alignment of social- emotional learning (SEL), restorative practices, culturally responsive pedagogy, family engagement, student advocacy, and community partnerships.

As a key instructional leader, this position guides district-wide initiatives to embed SEL and equity into instructional practices, school climate, and student support systems. Student, Family and Community Manager will oversee student success is intentionally designed through coaching, capacity-building, and proactive systems.

**SALARY:** Central Administrator Salary Level 7, 261 days. This is an exempt position. Full benefit package available.

**ESSENTIAL JOB FUNCTIONS:**

**Visionary Leadership & Strategic Alignment**

- Provide instructional leadership in SEL and equity by aligning student support services with research-based teaching and learning practices that foster student well-being and academic success.
- Oversee a comprehensive, equity-centered student support model that integrates SEL, restorative practices, culturally responsive teaching, school counseling, and family engagement strategies.
- Supervised up to 15 full-time staff both certificated and classified.
- Supervise Student & Family Success Specialists in developing a unified approach to student well-being, belonging, and achievement.
- Partner with district and school leaders to build capacity for data-driven, inclusive, and proactive student support systems that eliminate barriers to learning.
- Design and implement a student-centered framework ensuring discipline policies, attendance initiatives, mental health supports, and engagement strategies are strengths-based and rooted in equity and inclusion.

**Instructional Leadership & Professional Learning**

- Develop and oversee the implementation of professional learning for educators and administrators on integrating SEL, culturally responsive teaching, and restorative practices into instruction and school culture.
- Oversee a coaching model that equipped educators with the tools and frameworks to support whole-child development, resilience, and identity-affirming practices.
- Build leadership pipelines for educators committed to equity-driven, student-centered work, ensuring the long-term sustainability of inclusive student success initiatives.
- Guide schools in embedding SEL competencies and culturally responsive strategies into instructional practices, ensuring students develop social awareness, self-regulation, and collaborative problem-solving skills.

**Student-Centered Systems & Family Engagement**

- Develop and scale early identification and intervention processes, ensuring schools proactively support students' academic, behavioral, and social-emotional needs.
- Strengthen family and community partnerships, ensuring that students and families co-design support systems and play a meaningful role in decision-making.

- Oversee family support and culturally responsive outreach initiatives, ensuring that services are accessible, student-centered, and equity-driven.
- Embed restorative practices and student advocacy structures that promote healing, voice, and accountability, rather than punitive discipline.

**Data-Informed Decision-Making & Policy Integration**

- Utilize qualitative and quantitative data to continuously improve student success strategies, ensuring interventions are adaptive and responsive to student needs.
- Lead district-wide efforts to eliminate disparities in discipline, attendance, and academic achievement, ensuring alignment between student support and equity initiatives.

**Perform Other Duties as Assigned**

- Manage special projects as assigned and perform related duties and key responsibilities consistent with the scope and intent of the position.
- Demonstrate positive relationship skills with district staff, maintaining ongoing and open communication.
- Possess knowledge of and adhere to governing policies and district regulations and procedures.

**EXPERIENCE & EDUCATION:**

- Master's degree in Education, Educational Leadership, or a related field required.
- Washington State Administrative Certification (or eligibility).
- Five or more years of experience in school leadership, student services, MTSS, or equity-driven initiatives.
- Demonstrated expertise in instructional leadership, coaching, professional learning design, and capacity-building within K-12 education.
- Deep knowledge of SEL, restorative practices, culturally responsive teaching, and systemic change frameworks.
- Experience using data-driven decision-making to improve student outcomes and equity-driven interventions.

**WORKING ENVIRONMENT:**

Generally, the job requires 80% sitting, 10% walking, and 10% standing. The job is performed indoors under minimal temperature changes and a generally hazard free environment. The usual and customary methods of performing the functions of this job require the following physical demands:

- Frequent reaching, handling, fingering and/or feeling
- Occasional lifting, carrying, pushing and/or pulling.
- Seldom climbing and balancing.
- Seldom stooping, kneeling, crouching and/or crawling.

Please review [LWSD Human Resources Employment Policies](#), which includes our non-discrimination policy. We are not able to sponsor employment at this time.

**LAKE WASHINGTON SCHOOL DISTRICT IS A SMOKE-FREE WORKPLACE.**