



LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, Michigan 48081
586-445-4000 Ext. 2503 | www.lakeviewpublicschools.org



NOTICE OF VACANCY

The following Long-Term EDUSTAFF Substitute position is available for the 24-25 School Year:

LONG-TERM SUBSTITUTE

GREAT START READINES PROGRAM (GSRP) – LEAD TEACHER

(7:30 AM to 4:00 PM – Monday through Friday)

MAY – END OF SCHOOL YEAR

The primary job goals of the GSRP Lead Teacher will be to fully implement components of the Michigan Great Start Readiness Program such that all enrolled children will demonstrate positive growth and development gains through the course of the school year as determined by approved child assessment measures. Children will be determined to be kindergarten ready by year end.

Certification Requirements & Qualifications:

- A valid Michigan teaching certificate with an early childhood endorsement (ZA or ZS) OR Bachelor's Degree in Early Childhood Education
- Previous working experience with School Age Children
- Certification of CPR and First Aid
- Teaching experience/assistant experience (preferred)
- Ability to successfully pass a Background Check
- Ability to successfully pass the District Employment Skills & Computer Literacy & Internet Knowledge Testing

Preferred Skills:

- Ability to work cooperatively with children, parents, and colleagues
- Effective communication skills, both orally and in writing
- Good organizational and problem solving skills
- Self-directedness and initiative when given a variety of tasks and responsibilities.
- Ability to lift up to 40-70 pounds
- Possess physical abilities sufficient to employ physical intervention strategies when necessary, i.e. non-violent crisis intervention techniques
- Enthusiastic and takes initiative

Responsibilities:

- Using pre-kindergarten standards of quality, developmentally appropriate practices, and the early childhood curriculum, provide instruction and ongoing assessment to students in a school readiness classroom
- Create a classroom environment conducive to learning and appropriate to the physical, social, and emotional development of students
- Provide for the screening and preparation of children to fully participate in program services
- Establish instructional programs based on scientifically based research
- Model developmentally appropriate activities and positive behavior management techniques through daily contact with children and early childhood staff in the classroom
- Select books, equipment and other instructional materials appropriate for the early childhood program



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- Include materials and experiences in the classroom that are culturally appropriate and represent diversity
- Complete required progress reports and other required paperwork
- Maintain attendance records of children participating in the Great Start Program
- Participate in regional Great Start Readiness Program support meetings
- Participate in team planning sessions with all project staff to ensure well-coordinated and effective delivery of project services to meet program objectives
- Work cooperatively and effectively as a team member by communicating and contributing information on a continuous basis
- Conduct and supervise the completion of pre and post assessments for children
- Develop and facilitate child development instruction for parents/parent meetings
- Design and facilitate interactive parent and child literacy activities
- Maintain open, friendly and cooperative relationship with each child's family and encourage their involvement in the program
- Provide home visits and conduct parent/teacher conferences to partner with parents in best meeting the educational needs of each student
- Continue professional development through attending workshops, conferences and other staff development
- Advocate and promote program by keeping informed of and participating in local, state and national organizations/agencies
- Maintain up to date knowledge of current child development practices
- Demonstrate behavior that is professional, ethical and responsible
- Perform other duties and responsibilities as assigned

COMPENSATION: \$12.48 / HOUR

CANDIDATE WILL BE REQUIRED TO REGISTER WITH EDUSTAFF STAFFING SERVICES

<https://www.edustaff.org>

**(Additional EDUStaff information is available on the Lakeview Public Schools
Human Resources website.)**

DEADLINE FOR APPLICATION: 3:00 PM – FRIDAY, MAY 2, 2025 (or until filled)

ACCEPTING ONLINE APPLICATIONS ONLY

Please submit your online application at www.lakeviewpublicschools.org, and include a letter of interest, resume, transcripts, teaching certificate, and references.

Tracy L. Van Peeren, Deputy Superintendent

Lakeview Public Schools