



LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, Michigan 48081
586-445-4000 Ext. 2503 | www.lakeviewpublicschools.org



NOTICE OF VACANCY

The following Temporary Teaching position is available for the remainder of the 2024-2025 School Year:

PART-TIME SUBSTITUTE SPECIAL EDUCATION TEACHER

Certification Requirements & Qualifications:

- A valid Michigan Special Education Teaching Certification
- Previous experience as an Academic Tutor (*preferred*)
- Experience working with students to support learning
- Experience working with Special Education students is (*preferred*)
- Experience working with students in all academic areas
- Ability to successfully pass a background check
- Ability to register to substitute through EduStaff

Preferred Skills:

- Ability to work cooperatively with students, parents, and colleagues
- Effective communication skills, both orally and in writing
- Good organizational and problem solving skills
- Self-directedness and initiative when given a variety of tasks and responsibilities.

Responsibilities:

- Meet with student daily to provide instruction
- Work with school support staff to determine student academic needs
- Provide instruction in person
- Provide individualized instruction
- Collaborate with grade level teachers and special education staff to establish academic goals with student and monitor the achievement of those goals
- Plan instructional activities
- Assist student with assignments
- Provide a communication avenue for students, parents and administrators
- Submit specific paperwork to clerical and administrative staff in a timely manner
- Additional duties, as dictated by the nature of the position

Compensation:

- Salary of \$39.98 /hr

CANDIDATE WILL BE REQUIRED TO REGISTER WITH EDUSTAFF STAFFING SERVICES.

(Additional EDUStaff information is available on the Lakeview Public Schools/Human Resources website.)

DEADLINE FOR APPLICATION: 3:00 PM – WEDNESDAY, APRIL 9, 2025 (or until filled)

ACCEPTING ONLINE APPLICATIONS ONLY

Please submit your online application at www.lakeviewpublicschools.org, and include a letter of interest, resume, transcripts, teaching certificate, and references.

Tracy L. Van Peeren, Deputy Superintendent

Lakeview Public Schools

Nondiscrimination and Access to Equal Education Opportunity

It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender marital status, sexual orientation, disability, height, weight, and/or other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefit of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator: Deputy Superintendent, 27575 Harper Ave, St. Clair Shores, MI 48081, 586-445-4000 x2503.