



# LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, Michigan 48081  
586-445-4000 Ext. 2503 | [www.lakeviewpublicschools.org](http://www.lakeviewpublicschools.org)



## NOTICE OF VACANCY

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The following position is available beginning with the 2024-2025 school year:

### **ELEMENTARY - DISTRICT PERMANENT SUBSTITUTE TEACHER**

#### **DESCRIPTION:**

Lakeview Public Schools is currently accepting applications for a permanent substitute teacher for the 2024-2025 school year. This position will cover grades K-5 (Ardmore, Greenwood, Harmon, Princeton, and the Wheat Educational Campus). Assignment will last through the end of the 2024-2025 school year.

#### **JOB SUMMARY:**

The permanent substitute teacher will work one-hundred forty (140) scheduled student days to cover classrooms at all levels. The assignments will vary from day-to-day and may include long-term assignments, based upon certifications/endorsements. *It is the expectation that permanent substitute teachers will be available to work on all scheduled student days, with the exception of personal illness or prearranged absences.*

#### **QUALIFICATIONS:**

Candidates must hold a valid Michigan teaching certificate (*Required*)

Ability to successfully pass a state and federal background check. (*Required*)

#### **RESPONSIBILITIES AND DUTIES:**

This is a one year only position and will end at the end of this school year. The substitute will be guaranteed a teaching assignment for one-hundred forty (140) student days and must be willing to work in the preschool and elementary, and cover all elementary grades and subjects. On the rare occasion that there is no need for classroom coverage, the permanent substitute will report to the Human Resources Office, where an assignment will be provided. The permanent substitute teacher will be paid at the long-term substitute rate per day. Permanent substitute teachers hired by the District will be eligible to receive single subscriber health care and prescription, vision and dental coverage after 90 days. Assignments will be made through the district's substitute coordinator via a phone call each morning.

**DEADLINE FOR APPLICATION: 3:00 P.M. FRIDAY, JANUARY 31, 2025 (or until filled)**

#### **ACCEPTING ONLINE APPLICATIONS ONLY**

PLEASE SUBMIT YOUR ONLINE APPLICATION AT [www.lakeviewpublicschools.org](http://www.lakeviewpublicschools.org), AND INCLUDE A LETTER OF INTEREST, RESUME, CERTIFICATE WITH ENDORSEMENT(S), TRANSCRIPTS AND REFERENCES.

Tracy L. Van Peeren  
Deputy Superintendent, Lakeview Public Schools

#### **Nondiscrimination and Access to Equal Education Opportunity**

*It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender marital status, sexual orientation, disability, height, weight, and/or other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefit of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator: Deputy Superintendent of Human Resources, 27575 Harper Avenue, St. Clair Shores, MI 48081, 586-445-4000 x2503.*