



# LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, Michigan 48081  
586-445-4000 Ext. 2503 | [www.lakeviewpublicschools.org](http://www.lakeviewpublicschools.org)



## NOTICE OF VACANCY

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The following Teaching position is available for the 2024-2025 School Year:

### **ELEMENTARY SCHOOL – INSTRUMENTAL MUSIC SPECIALS TEACHER**

***MONDAYS AND WEDNESDAYS – 2:30 – 3:15***

*Instruction will include 5<sup>th</sup> grade instrumental music and may include elementary class coverage for grade level collaborative time*

#### **Certification Requirements & Qualifications:**

- A valid Michigan Teaching Certification
- JZ or JQ endorsement (required)
- Meets NCLB Highly Qualified Criteria (Major in content area, or Minor **and** passed MTTC exam)
- Experience working with elementary-aged children to support learning
- Experience providing instruction on musical instruments
- Experience working with students in an elementary grade classroom (preferred)
- Ability to successfully pass a background check

#### **Required Skills:**

- Ability to provide instruction on orchestral and band instruments
- Ability to work cooperatively with students, parents, and colleagues
- Effective communication skills, both orally and in writing
- Good organizational and problem solving skills
- Self-directedness and initiative when given a variety of tasks and responsibilities.
- Possess physical abilities sufficient to employ physical intervention strategies when necessary, i.e. non-violent crisis intervention techniques
- Enthusiastic and takes initiative

#### **Responsibilities:**

##### ***\*Include but are not limited to the following***

- Instruct elementary students on the area of orchestra and/or band instrumentals
- Plan, prepare and deliver lesson plans and instructional materials that facilitate active learning.
- Develops schemes of work, lesson plans and tests that are in accordance with established procedures.
- Instruct and monitor students in the use of learning materials and equipment.
- Use relevant technology to support and differentiate instruction.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures.
- Maintain discipline in accordance with the rules and disciplinary systems of the school.
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development.
- Prepare required reports on students and activities.
- Participate in department, school, district and parent meetings.
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.
- Establish and communicate clear objectives for all learning activities.



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- Provide a variety of learning materials and resources for use in educational activities.
- Observe and evaluate student's performance and development.
- Assign and grade class work, homework, tests and assignments.
- Additional duties, as dictated by the nature of the position

### **Compensation:**

- Salary in accordance with the Teachers Master Agreement
- Healthcare Benefit Package
- Leave Days
- Professional Development Days
- Other fringe benefits outlined within the collective bargaining agreement

**DEADLINE FOR APPLICATION: 3:00 PM – FRIDAY, JANUARY 31, 2025 (or until filled)**

### **ACCEPTING ONLINE APPLICATIONS ONLY**

Please submit your online application at [www.lakeviewpublicschools.org](http://www.lakeviewpublicschools.org), and include a letter of interest, resume, transcripts, teaching certificate, and references.

**Tracy L. Van Peeren, Deputy Superintendent**

**Lakeview Public Schools**

### **Nondiscrimination and Access to Equal Education Opportunity**

*It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender marital status, sexual orientation, disability, height, weight, and/or other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefit of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator: Deputy Superintendent, 27575 Harper Ave, St. Clair Shores, MI 48081, 586-445-4000 x2503.*